Ishpeming Carnegie Public Library

Board Minutes January 27, 2022

Present: Elyse Bertucci, Darren Boldt, Stacie Nardi, Paul Olson and Brooke Routhier. Jesse Shirtz, Library Director was present. City Council (not in attendance/Elizabeth Firby). Absent: None. Public: None.

Meeting called to order at 7:01 PM.

Motion by Darren Boldt seconded by Paul Olson, to approve the December 2, 2021meeting minutes as presented. Motion passed.

Public Participation: None

Librarian's Report: Jesse Shirtz, Library Director, presented the monthly library report for November and December. The library was closed for COVID for nearly a full year from March 14, 2020 through March 2, 2021. Library hours were extended as of May 4, 2021.

Circulation: decreased in November and December which is typical. Return on Investment for the library circulation was provided.

Calendar of events: Adult book club has moved indoors distanced and masked. Beanstack for February is "For the Love of Reading". Teen and Tween Book Clubs continue to meet via Zoom.

Budget report: Presented with invoice copies. We are still waiting for funding assignment for the cost of the elevator, boiler cost, and now AC repairs as all were unbudgeted. More heating work had to be completed this month.

Friends of the library: Decision has been made to become a 501(c)3 nonprofit at their December meeting. Their next meeting will be in March.

Sustainable Shelves: Weeded or donated book service. This service is continuing to provide a good value to the library (total credit so far is $132).

Beanstack: Information on accounts and activities was provided. A total of 93,768 minutes of reading have been logged since October. The program allows for various tools to assess participants.

COVID-19: no updates at this time.

Communications: Options for the donation of stocks to the library is in progress through the City. A follow up meeting with the City Attorney and Manager will be held.

Unfinished Business:

- District Library/Library Cooperatives has selected a new Director which could allow for discussion of district libraries and township contracts to resume. No update this month
- Children's room redesign: Rethinking Libraries provided a proposal for services. Additional proposals have been requested. The Friends of the Library has agreed to cover up to $15,000 for the renovation plan.
- The door counter is still not working and manual counts are being done. New door counters have been ordered. The new counters will provide a breakdown of traffic by hour and cost roughly $600 each.

- The Friends of the Library started discussions for an endowment. The first step would be establishing an appropriate status for the group such as an incorporated nonprofit which has been initiated. Community funds would provide 4.5% of the endowment annually.
- Adult outreach – Some Take Aways (similar to the Take and Make) for adult have been provided and have been popular. City newsletter or Facebook page would be options.
- Senior Center facility library book check out option request. Discussions are on going within the library staff on options.
- SLC Board of Directors now allows library staff to be on the board for the cooperative. They meet four times a year in person in Marquette. The voting seats have been filled. Darren and Elyse may be interested if they are taking non-voting members.
- Donation letter request – an annual letter that can be tie to a highlight time such as 4th of July. The letter could also be available at the desk when the summer programming increases attendance. Suggest noting it is an "annual request". No update this month.
- A request will be sent to the City Manager to provide information on the request to allocate the approved part time line item to increase the part time salaries in addition to increased hours. This will require city council approval. The wages for part time library employees are over $2.00 per hour below area library wages.

New Business:

- In person programming was discussed. The goal is to return to in person youth programming as soon as possible with the covid conditions. Transmission had been low in the schools until recently. In person youth programming should be reviewed every month.

Public Participation: none

Next meeting is February 17, 2021 7:00PM in person at the Library.

A motion was made by Brooke Routhier and seconded by Elyse Bertucci at 8:03 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier