Ishpeming Carnegie Public Library

Board Minutes March 17, 2022

Present: Elyse Bertucci, Darren Boldt, Stacie Nardi, Paul Olson and Brooke Routhier. Jesse Shirtz, Library Director was present. City Council (not in attendance/Elizabeth Firby). Absent: None. Public: None.

Meeting called to order at 7:03 PM.

Motion by Elyse Bertucci seconded by Darren Boldt, to approve the February 17, 2022 meeting minutes as presented. Motion passed.

Public Participation: None

Librarian's Report: Jesse Shirtz, Library Director, presented the monthly library report for February. The library was closed for COVID for nearly a full year from March 14, 2020 through March 2, 2021. Library hours were extended as of May 4, 2021. Jesse presented at the Michigan Reading Association annual conference announcing the 2022 winners and 2023 nominees for best books as voted by Michigan youth. The association website is michiganreading.org. Patrons listed as educators had not previously been sent to Unique Management for items but will be going forward. 2020 Census numbers were received and the population information the library uses has been updated. The library service area population decreased by 654 people which is a 4.8% decrease between 2010 and 2020. The total service area population is 13,055 as of 2020.

Circulation: Increased in February as did attendance. There have been a lot of computer issues. This was a partial month for the new door counter.

Calendar of events: Take and Makes are being done weekly. Teen and Tween Book Clubs continue to meet via Zoom.

Budget report: Presented with invoice copies. The library posted time elapse videos of the incoming new books. Space for new books is one of the considerations for weeding the library collection.

Friends of the library: The March meeting was held last week. There was no action on the decision to become a 501C3 nonprofit. A donation of $1,000 was made to the library.

Sustainable Shelves: A total of 1,223 books have been sent to the service (total credit so far is $157.89). A request will be made to make this a permanent service.

Beanstack: TV6 will be running a spot on Beanstack. They came to the library to cover the Take and Makes and added a spot on Beanstack. Information on accounts and activities was provided. The program allows for various tools to assess participants. The April theme is " Spring into Reading".

COVID-19: The local community transmission is low and the risk level is currently low. There was a discussion on the Plexiglas barriers at the counter. The City Manager had suggested that they could be removed. The board discussed a new variant that is circulating in Europe and tourist season starting. The board recommended leaving the barriers in place at this time.

Communications: none

Unfinished Business:

- District Library/Library Cooperatives has selected a new Director which could allow for discussion of district libraries and township contracts to resume. No update this month.

- Children's room redesign: Rethinking Libraries provided a proposal for services. Additional proposals will be requested. The Friends of the Library has agreed to cover up to $15,000 for the renovation plan. No updates this month.
- The Friends of the Library started discussions for an endowment. The first step would be establishing an appropriate status for the group such as an incorporated nonprofit which has been initiated. No update this month.
- Adult outreach. City news letter or Facebook page would be options. Bookmarks for Libby could be distributed. No update this month.
- Senior Center facility library book check out option request. Discussions are on going within the library staff on options. No update this month.
- Donation letter request – A draft Independence Day donation letter was provided. The letter could also be available at the desk when the summer programming increases attendance.
- In person programming. More requests for library class visits are coming in. A motion was made by Elyse Bertucci and seconded by Darren Boldt to allow in person school based tours/field trips following the Library's pandemic reopening addendum. Motion passed.
- Pandemic Reopening Plan – Addendum. The CDC has changed the rating levels for communities. The Pandemic Reopening Plan had been amended to reflect the updated CDC community level ratings. A motion was made by Brooke Routhier and seconded by Darren Boldt to update the language as presented to reflect the CDC community rating. Motion passed.

New Business:

- Adopt 2021 Annual Report. The annual report was provided. A motion was made by Elyse Bertucci and seconded by Brooke Routhier to approve the report with minor edits (Friends of the Library open positions and one page with color that should be changed for readability). Motion passed.
- City Council reporting. The City Manager has requested quarterly reports from Department Heads to City Council. Longterm project plans/priorities were requested to be included. The current "wish list/proposed items: roof evaluation, floor repair, digitize local history records, outdoor program space/parking, increase library hours/staffing, HVAC update, computer upgrades, Children's Room upgrades, library art display improvement.

Public Participation: None

Next meeting is April 21, 2022 7:00PM in person at the Library.

A motion was made by Brooke Routhier and seconded by Elyse Bertucci at 8:40 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier