Ishpeming Carnegie Public Library

Board Minutes November 17, 2022

Present: Stacie Nardi, Paul Olson, and Brooke Routhier. Jesse Shirtz, Library Director was present. City Council (not in attendance/Elizabeth Firby). Absent: Darren Boldt, Elyse Bertucci; Public: Dillon Geshel Superiorland Library Cooperative (agenda item presentation) via Zoom.

Meeting called to order at 7:00 PM.

Motion by Stacie Nardi seconded by Paul Olson, to approve the October 20, 2022 meeting minutes as presented. Motion passed.

Public Participation: None.

Librarian's Report: Jesse Shirtz, Library Director, presented the monthly library reports for October. Carpet quotes were received; however, the cost of printer replacement will require a reduction in the carpet funds.

Circulation: October attendance was down a bit from September. A total of 23 new users were registered. Unique Management continues to recover material. The Friends of the Library book sale will be held December 1-3rd. There have been several instances of books being hidden within the library to limit patron's access. Most of the books have been mentioned in verbal complaints. Kelsey Boldt has accepted a position at Eagle Mine. She will be missed, but we are happy for this opportunity for her.

- Calendar of events was included. The movie event has been popular.
- Budget report: Presented with invoice copies and current budget status. Book invoices were reviewed and initialed by Stacie Nardi.
- Friends of the library: Friends of the Library holiday book event is planned for Dec 1-3rd as a fund raiser.
- Sustainable Shelves: No new items were sent this month. A total of 3,275 books have been sent to the service (total credit so far is $297.02).
- Beanstack: Information on accounts and activities was provided by age group. Usage has decreased the past two months, but a Friends of the Library sponsored reading challenge on Beanstack is planned.
- COVID-19: no update this month.

Superiorland Library Cooperative Director presentation:

> District Library concept was presented. Governance is through the district versus a political entity. The funding is through levying a milage and can be more stable than a municipal budget. At least two municipal entities need to be willing to join the district.
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> Policy best practices for libraries were also presented. A Material Selection process policy and Reconsideration process policy are two of the policies that are recommended. Having trained and professional librarians is critical to good library policy and reading material selection. Libraries do not have legal rights to restrict reading access even for minors. A Crisis Communication Plan was also suggested along with a Patron Behavior Policy.
>
> Robert's rules of order can help with meeting management and "cheat sheet" versions are available. All public participants must be given a chance to speak, but the bylaws can limit the time. The board should not engage with the people providing public comments. Michigan's open meeting act was also covered.
>
> Several resources were provided for training and information resources. Meeting rules can be established at the start of a meeting.

The presentation was very informational and generated good discussion.

Committee Reports: None

Communications: None

Unfinished Business:

- The tentative donation from the Tousignant family maybe through a community foundation. No update this month.
- Children's room redesign: City business manager will assist with a request for quotes for the room redesign. The Friends of the Library has agreed to cover up to $15,000 for the renovation plan. No update this month.
- The second reading of the Library Board By-Laws and Public Participation Policy were tabled.

New Business: None

Public Participation: None

Next meeting is January 19, 2022 7:00PM in person at the Library.

A motion was made by Brooke Routhier and seconded by Paul Olson at 8:15 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier