Ishpeming Carnegie Public Library

Board Minutes April 20, 2023

Present: Elyse Bertucci, Darren Boldt, Paul Olson, Stacie Nardi and Brooke Routhier. Jesse Shirtz, Library Director was present. Absent: none; Public: none.

Meeting called to order at 7:08 PM.

Motion by Darren Boldt and second by Stacie Nardi to approve the March 16, 2023 meeting minutes as presented. Motion passed.

Public Participation: Kay Tupala – President of the Association of the Friends (FOL) was in attendance.

- Librarian's Report: Jesse Shirtz, Library Director, presented the monthly library report for March. The door counter failed and attendance is estimated. Circulation was up by roughly 1,000 items. Tot Tuesday is very popular, and a lot of books are checked out. Adult outreach upcoming this month at the Senior Center and Bell Hospital. The front desk renovation funded by donations by the family of former Head Librarian, Linda Peterson and local service donations is completed and looks great. There was a verbal material complaint and the Selection Policy and the Request for Reconsideration of Library Materials was provided.
- Circulation: Circulation and attendance was even (estimate on attendance) or increased from February.
- Calendar of events was included.
- Budget report: Presented with invoice copies and current budget status. The city budget report for the library was provided. Book invoices were reviewed and the summary was initialed by the library board.
- Association of Friends of the Ishpeming Carnegie Public Library (FOL) has reviewed a Memorandum of Understanding to define the special relationship between the group and the library. June 30th is the next scheduled book sale. A lyceum is being planned for September 30th.
- Sustainable Shelves: New shipment of books were sent out in March.
- Beanstack: Information on accounts and activities was provided by age group.
- COVID-19: no update this month.

Committee Reports: None

Communications: Numerous Summer Reading Program donations were received totaling $2,775. A donation was received in memory of Karen Sundblad for the purchase of large print books.

Unfinished Business:

- Children's room redesign and heating system request for proposals solicited a single bid. Heating system issues were discussed on the walk through as likely to impact the redesign. The one bid received exceeds the FOL earmarked budget. Discussed addressing the heating issue as a separate item and address it ahead of any Children's room redesign. This will postpone the project.
- Memorandum of Understanding with the Association of Friends of the Ishpeming Public Library (FOL)was reviewed. FOL approved the MOU with one edit. Requested a review of the MOU by the City Attorney.
- The second reading of the Library Board By-Laws and Public Participation Policy were tabled.
- The second reading of the Seed Policy was conducted. A motion was made by Darren Boldt, seconded by Brooke Routhier, to amend the section requiring a library card (item #3) to request people that do not

live in the service area to see library staff. Motion passed. A motion was made by Brooke Routhier, seconded by Stacie Nardi to approve the second reading of the amended Strawberry Hill Seed Library Policy. Motion passed.

New Business:

- A motion was made by Darren Boldt, seconded Stacie Nardi to appoint Elyse Bertucci and the library director to the Finance Committee. Motion passed.
- 2024 budget preparations: The library board would like to include full time staff for the Children's room and funds to appraise donated items for a potential art circulation program. Capital improvements that should be considered in the 2024 budget were discussed including heating system repairs, picture hanging system for donated art display, pillar repair, and front entrance concrete stair repair.

Public Participation: None

Next meeting is May 18, 2023 7:00PM in person at the Library.

A motion was made by Elyse Bertucci and seconded Brooke Routhier by at 8:28 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier