ISHPEMING CARNEGIE
PUBLIC LIBRARY

Enriching our community through access to information and opportunities in a welcoming and inspiring environment.

Inspire. Include. Innovate. Ishpeming

Library Board Meeting
Thursday, June 15, 2023
7:00pm-8:00pm (ET)
Margaret Dundon Reading Room

AGENDA

1. Call to Order

2. Roll Call
   a. Welcome to new Library Board Trustee, Kaylee Reno

3. Approval of Minutes from May 18, 2023 meeting

4. Public Participation *(limited to 5 minutes)*

5. Librarian's Report
   a. Circulation
   b. Calendar of events
   c. Budget Report
   d. Book Bills
   e. Friends of the Library
   f. Sustainable Shelves
   g. Beanstack

6. Committee Reports
   a. Finance Committee

7. Communications
   a. Summer Reading Program donations
      i. Border Grill of Negaunee 3 $10 gift cards
      ii. Diane Brown $1,500
      iii. TruNorth 4 $25 VISA gift cards
      iv. Holli Forest Products $50
      v. Bell Hospital Employees $84

8. Unfinished Business
   a. Second Reading Reference Service Policy
   b. Second Reading Gifts and Bequests Policy

9. New Business
   a. Elect Library Board Officers
   b. Approve Annual Donation Request letter

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10. Public Participation *(limited to 5 minutes)*
11. Date of next meeting: Thursday, August 17, 2023 at 7:00 pm
12. Adjournment

Ishpeming Carnegie Public Library

Board Minutes May 18, 2023

Present: Elyse Bertucci, Darren Boldt, Paul Olson, Stacie Nardi and Brooke Routhier. Jesse Shirtz, Library Director was present. Absent: none; Public: none.

Meeting called to order at 7:03 PM.

Motion by Elyse Bertucci and second by Stacie Nardi to approve the April 20, 2023 meeting minutes as presented. Motion passed.

Public Participation: none.

Librarian's Report:

Jesse Shirtz, Library Director, presented the monthly library report for April. A copy of Robert's Rule of Order Cheat Sheet was provided as discussed at an earlier meeting as a general reference. The door counter remains failed at the upper door and attendance is estimated. The calendar of events was provided. NICE District second graders visited the library and were able to get library cards. Adult outreach is continuing at the Senior Center including bringing books and providing library cards.

- Circulation: Circulation was down slightly, and attendance was even (estimate on attendance) compared to the previous month.
- Calendar of events was included. There are a lot of activities including Superior Beekeeping. Summer reading program planning is completed.
- Budget report: Presented with invoice copies and current budget status. The city budget report for the library was provided. Book invoices were reviewed, and the summary was signed by the library board.
- Association of Friends of the Ishpeming Carnegie Public Library (FOL) has reviewed a Memorandum of Understanding to define the special relationship between the group and the library. June 30th is the next scheduled book sale. A lyceum is being planned for September 30th.
- Sustainable Shelves: New shipment of books were sent out in May.
- Beanstack: Information on accounts and activities was provided by age group.
- COVID-19: no update this month.

Committee Reports: None

Communications: Numerous generous Summer Reading Program donations were received.

Unfinished Business:

- A motion was made by Elyse Bertucci, seconded by Brooke Routhier, to adopt the Memorandum of Understanding with the Association of Friends of the Ishpeming Public Library. The City Attorney reviewed and provided comment stating the MOU was acceptable to the city. Motion passed.
- A motion was made by Darren Boldt, seconded by Stacie Nardi to separate the Public Participation Policy from the Library Board By-Laws. Motion passed. This was the second reading of the Public Participation Policy.
- A motion was made by Darren Boldt, seconded by Stacie Nardi to amend the Library Board By-Laws to remove Article VII -Public Participation Policy from the Library Board By-Laws to become a separate

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policy and the Article V Committees Section 2 to modify the Finance Committee language. Motion Passed.

New Business:

- A motion was made by Darren Boldt, seconded Brooke Routhier to accept Trustee Stacie Nardi's resignation (with regrets). Motion passed.
- First reading of the Reference Service Policy to update the request methods to include email.
- First reading of the Gifts and Bequests Policy to include artwork.

Public Participation: None

Next meeting is June 15, 2023 7:00PM in person at the Library.

A motion was made by Elyse Bertucci and seconded Brooke Routhier by at 7:55 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier

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Monthly Report for the June 15, 2023 Meeting

Attendance
April 2023: ~1,847
May 2023: XXX (+/-)

Circulation
April 2023: 5,166
4,001 *checkouts*
1,165 downloadables
May 2023: 5,248 (+82)
4,170 *checkouts*
1,078 downloadables

Computer Usage (2 kid, 9 adult computers available for use.)
April 2023: *261*
May 2023: *269 (+8)*

Patron Interlibrary Loans
May Borrowed: 476 (+4)
May Loaned: 204 (-42)

Library Cardholders (May): 5,843

Users registered in May: 89

Unique Management (moved to attached report)

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Township Statistics

+/- In comparison to the previous month.

Champion Township
Population: 250
Cardholders
May 2023: 202 (+4)
Checkouts
May 2023: 218 (+97)

Ely Township
Population: 1,900
Cardholders)
May 2023: 328 (+9)
Checkouts
May 2023: 268 (-3)

Humboldt Township
Population: 328
Cardholders
May 2023: 55 (=)
Checkouts
May 2023: 131 (+11)

Ishpeming Township
Population: 3,392
Cardholders
May 2023: 611 (+15)
Checkouts
May 2023: 447 (+82)

Tilden Township
Population: 1,045
Cardholders
May 2023: 179 (+7)
Checkouts
May 2023: 38 (-29)

Ishpeming City
Population: 6,140
Cardholders
May 2023: 3971 (+45)
Checkouts
May 2023: 2182 (+73)

Upcoming Events

See attached Summer Reading Calendar of Events

June 1-30: *Pride 365* Beanstack Reading Challenge
June 1-30: *Immigration Stories* Beanstack Reading Challenge
June 13: Summer Reading Begins! This year's theme is *All Together Now*
June 13-August 5: *All Together Now* Beanstack Reading Challenges
June 15 at 7:00: Library Board Meeting
June 30 from 10:00-4:00: Friends of the Library Used Book Sale
July 1-31: *Carnival of Reading* Beanstack Reading Challenge
August 17 at 7:00: Library Board Meeting

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Written Report for the June 15, 2023 Meeting

Jesse Shirtz, Library Director

Summer Reading 2023

Summer Reading will run from June 13 through August 5. This year's theme is *All Together Now*. The program platform will be on Beanstack, though we will have an offline option for those who request it. Update: We have received $5,259 so far in donations for the program! On day one we had 248 young people (ages 0-17) sign up and 100 adults express interest in this year's program. Our Friends of the Library set up and staffed a table near the adult sign-up for the first few hours of the first day to sell merch and seek new members. We are grateful for their support! Fun Fact: In summer 2022 we offered 38 events as part of Summer Reading; this summer we are offering 61!

Adult Outreach

There was a significant jump in new library card registrations this month. We are attributing this hike to adult outreach efforts at the Senior Center and Bell Hospital, and the youth outreach with Ishpeming and N.I.C.E. school districts.

Tousignant Donation

Michael and Diana Tousignant will be visiting Ishpeming in June and hope to have me join them for a meeting with the Community Foundation of Marquette to finalize details of their endowment to the library. They have not yet reached out to schedule.

Policy Manual

A second reading/approval of our Reference Service Policy is on the agenda. This is mostly a "keeping up with the times" update. No significant changes were made.
A second reading/approval of the Gifts and Bequests Policy is on the agenda. There is a correction, and an update to include gifts of artwork. The Library's policy is subject to City Ordinance 11-1700, so that is attached as well.

Library Repairs

Door counter: We are still waiting for Traf-Sys to troubleshoot the upstairs door counter. The downstairs counter is still operational.

Air conditioning: Despite testing prior to hot weather, both upstairs a/c units failed on the first day of running them for a significant amount of time. The unit in the Dundon room failed after 3 hours and the unit in the High School reading room after 6. Temperatures inside the library the first week of June peaked at 87* that Thursday evening. City Council approved replacing both units (inside and outside)

at their June 8 meeting for $15,545 (to come from the 401 Public Improvement Fund) with Prime. The units are ordered; installation has not yet been scheduled.

ISHPEMING CARNEGIE PUBLIC LIBRARY

SUMMER READING EVENTS

Welcome to the Ishpeming Carnegie Public Library's Summer Reading Program!
All events are free and open to the public!

Summer Reading Kick-Off

Tuesday, June 13 at 10am - 5pm
All ages (babies, kids, teens, and adults) are invited to participate in our Summer Reading Program!
Stop in anytime to register and choose a **free book**!
Emily from the Michigan Learning Channel will also be passing out Summer activity books from 2-5pm.
Refreshments will also be available.

"All Together Now" Community Storytimes for Toddlers and Preschoolers

Thursday, June 15 at 11am - Al Quaal Pavilion
Thursday, June 22 at 11am - National Mine Park
Thursday, June 29 at 11am - Partridge Creek Farm's "Inspiration Orchard"
Thursday, July 6 at 11am - Ishpeming Senior Center
Thursday, July 13 at 11am - Ishpeming Senior Center
Thursday, July 27 at 11am -" Inspiration Orchard"
Thursday, August 17 at 11am - Al Quaal Pavilion
Thursday, August 24 at 11am - National Mine Park
Directions for each location will be located on our website and Facebook page.

Grow Mushrooms with MycoNaut

Thursday, June 15 at 5pm
Register to attend a mushroom growing workshop for adults. MycoNaut will be at the library to give a talk on growing mushrooms and general mycology. Perfect for anyone interested in starting to grow mushrooms in their home! This program is free and all supplies will be provided. Visit https://ishpeminglibrary.info/calendar/ for more information on how to register.

Teen Angst & You: How To Turn Your Feelings into Pages-Teen Writing Workshop

Friday, June 16 at 2pm - 3:30pm
Friday, June 30 at 2pm - 3:30pm
Friday, July 28 at 2pm - 3:30pm
Friday, August 11 at 2pm - 3:30pm
Friday, August 25 at 2pm - 3:30pm
A summer-long class for teens on the art of novel writing starting with outlining an idea to the final draft! Let's get that novel written over the summer! Bring your own writing materials (laptop, notebook, writing utensils). Notebooks and pencils will also be available for free use!

Writing Hour

Saturday, June 17 at 2pm
Saturday, July 15 at 2pm
Saturday, August 19 at 2pm
Join us for a quiet writing hour at the library! Bring whatever project you're writing and spend designated time working on it (Teen & Adult).

Yoga

Parent/Tot Partner Yoga -Tuesday, June 20 at 11am
Chair Yoga for Adults -Friday, July 14 at 2pm
Yoga for Teens -Friday, July 14 at 3pm
Children's Yoga -Tuesday, July 18 at 11am
Adult Yoga -Saturday, July 22 at 11am
All classes taught by certified instructor, Kristen Carlson.

Adult Horror Book Club

Tuesday, June 20 at 2pm
Wednesday, June 21 at 6pm
Horror Book Club will be discussing *Into the Drowning Deep* by Mira Grant. Newcomers are always welcome. Copies of the book are available for checkout at the library.

Crochet Club

Thursday, June 22 at 2pm
Thursday, July 20 at 2pm
Gather with fellow crafters to socialize while you work on a project of your choice. Beginning crochet supplies and instruction will also be provided.

Plant Swap w/ Plant Daddy Ashley

Thursday, June 22 at 5pm - 6:30pm
Come to the library and take part in a plant swap with Plant Daddy Ashley! Bring plants/seedlings/cuttings that are healthy and free of pests or disease to swap for new plants!

Modeling Clay Creations

Friday, June 23 from 2pm - 4pm
Kids and teens are invited to drop in anytime between 2 and 4 to create your own clay masterpiece.
This program is hosted by Emily from the Michigan Learning Channel.

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SUMMER READING EVENTS

Little Munchkins Dance Class with New Attitudes Dance Studio

Tuesday, June 27 at 11am
Ages 18mo to 4 years are invited to join us for a lesson in creative movement and coordination exercises!

Snakes and the Scientific Method Workshops hosted by Ann Arbor Hands On Science Museum

Wednesday, June 28 at 11am and 1pm
Problem solve, investigate animals and test your hypothesis using live snakes. Grades K-8. Registration required. Visit https://ishpeminglibrary.info/calendar/ for more information on how to register.

Poetry Reading with U.P. Poet Laureate Beverly Matherne

Wednesday, June 28 at 5:30pm
Join us for a poetry reading with U.P. Poet Laureate, Beverly Matherne. She will be reading from her newest book, *Love Potions, Teas, Incantations*, which is a collection of poetry and stories inspired by paintings.

Great Lakes Great Books Club: Grades 4-5

Thursday, June 29 at 6pm
Another Kind by Trevor Bream & Cait May
Thursday, July 27 at 6pm
Coming Up Short by Laurie Morrison
Thursday, August 24th at 6pm
Answers in the Pages by David Levithan
Copies will be available for checkout at the library!

Friends of the Library Used Book Sale

Friday, June 30 at 10am - 4pm
Ray Leverton Community Room
Pick up your 2024 calendar, library merch, and nearly new books at bargain prices! Proceeds from book sales support library programming.

Bad Art

Wednesday, July 5 at 2pm
Create something dreadful! Random art supplies will be provided so you can focus on your terrible creation. Ages 13-17. Be sure to wear old clothes if you'll be using paint on your something awful.

Art Hour (ages 15+)

Wednesday, July 5 at 4:30pm
Wednesday, August 16 at 4:30pm
It can be difficult to make time for your art, so we're doing it for you! Bring your own project and socialize with others. Most art and craft mediums welcome.

Friendship Bracelets

Friday, July 7 Drop-in between 12 and 2pm
Children ages 8+ and teens are invited to drop in and create friendship bracelets for yourself and your friends.

Papa Crow Children's Concert

Tuesday, July 11 at 11am
Join us for a concert featuring fun, thoughtful, original songs for kids and their families featuring local musician Papa Crow!

Cookie Decorating for Adults with Doozers

Wednesday, July 12 at 6pm
Doozers will be here to lead a cookie decorating program for adults! Instruction will be provided on cookie decorating techniques and all supplies will be provided. Registration required. Visit https://ishpeminglibrary.info/calendar/ for more information on how to register.

Book Worms Book Club: Grades 6-8

Thursday, July 13 at 6pm
The Screaming Staircase by Jonathan Stroud
Thursday, August 17th at 6pm - TBD at July meeting
Copies will be available for checkout at the library.

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SUMMER READING EVENTS

Summer Science

Friday, July 14 from 11am-1pm
Kids and teens are invited to drop in anytime between 11 and 1 to make their own bouncy ball and marble tracks. This program is hosted by Emily from the Michigan Learning Channel.

Adult Book Club

Tuesday, July 18 at 2pm
Wednesday, July 19 at 6pm
Adult Book Club will be discussing *This Time Tomorrow* by Emma Straub! Copies are available for checkout. Newcomers are always welcome!

Christmas in July - Cookie Decorating for Kids

Friday, July 21 at 12pm
What's the most perfect thing to do on a hot summer day? Decorate Christmas cookies, of course! Drop in anytime between 12 and 1pm! *While supplies last*

Teen Book Club

Ages 13-17
Friday, July 21 at 3pm
The Book of Living Secrets by Madeline Roux
Friday, August 18 at 3pm
Gallant by V.E. Schwab
Copies are available for checkout at the library.

Author Visit: Tobin T. Buhk Presenting on Michigan Cold Cases

Saturday, July 22 at 2pm
Michigan author, Tobin T. Buhk will be here to give a presentation based on his book titled, *Cold Case Michigan*.

Adult Horror Book Club

Tuesday, July 25 at 2pm
Wednesday, July 26 at 6pm
Horror Book Club will be discussing *All Hallows* by Christopher Golden. Newcomers are always welcome. Copies of the book are available for checkout at the library.

Weather Watch! Workshops hosted by the Michigan Science Center

Tuesday, July 25 at 11am and 12:30pm
Learn about weather and climate and then put your building skills to the test to see if you can create a structure that can withstand different weather events! Grades K-8. Registration required. Visit https://ishpeminglibrary.info/calendar/ for more information on how to register.

Chalk the Walk at the Ishpeming Senior Center

Friday, July 28 at 2pm - 3pm
Create sidewalk chalk murals around the senior center followed by an ice cream treat inside the center!

Upper Peninsula Land Conservancy Presentation: Land Today for Life Tomorrow

Wednesday, August 2 at 5:30pm
Go on an indoor nature adventure with the Upper Peninsula Land Conservancy to discover who they are, what they protect, and opportunities to be involved. This program will feature photos and hands-on examples of the vast lands, animals and plants they protect in the community.

Taco Cat Goat Cheese Pizza Game Night

Thursday, August 3 at 2pm
Tweens and teens ages 10-17 are invited to take part in a Taco Cat Goat Cheese Pizza game night! This addictive game is as unique as its name. Race against each other to SLAP a match between a card and spoken word. But - watch out! - your mind will play tricks on you. Easy to learn and fun to play!

Wilson Creek Wildlife Presentation

Wednesday, August 9 at 5:30pm
Wilson Creek Wildlife will be here to give a presentation on wild animal rehabilitation and their local facility.

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SUMMER READING EVENTS

Adult Book Club

Tuesday, August 15 at 2pm
Wednesday, August 16 at 6pm
Adult Book Club will be discussing *Iona Iverson's Rules for Commuting* by Clare Pooley! Copies are available for checkout. Newcomers welcome.

Adult Horror Book Club

Tuesday, August 22 at 2pm
Wednesday, August 23 at 6pm
Horror Book Club will be discussing *The Children on the Hill* by Jennifer McMahon. Newcomers are always welcome. Copies of the book are available for checkout at the library.

Thank you to our sponsors!

Association of Friends of the ICPL
Diane Brown
906 Family Dentistry
First Bank
Ishpeming Kiwanis Club
Western Marquette County Health Foundation
Rotary Club of Ishpeming
In Memory of William S. "Bill" Jones
Steward & Sheridan, P.L.C.
Nicolet
U.P. Home Health & Hospice
Ishpeming Elks Lodge
Ishpeming Lions Club
Congress Pizzas
McDonald's of Ishpeming
Horizon Book Club
Snowbound Books
Thomas Theatre Group
TruNorth
Turino Chiropractic
Cattron's Lumber
Velodrome Coffee
Northern Veterinary Associates
Moyle Trucking & Excavating
Dave's Collision Center
Holli Forest Products
Walmart
Midtown Bakery & Cafe
Border Grill Negaunee
Iron Range Agency
Bell Hospital Employees

Soar and Explore with the Michigan Activity Pass!

Your library card can get you access to Michigan's finest parks, museums, and activities throughout the state! Get your pass at miactivitypass.org

Join our Summer Reading Challenge on Beanstack!

Log your reading, submit book reviews online, and participate in fun activities all summer long.

1000 Books Before Kindergarten

You can join the program today using the Beanstack app or by stopping by the library. Begin the program with a keepsake badge book, earn a special prize at 500 books, and a t-shirt upon completion!

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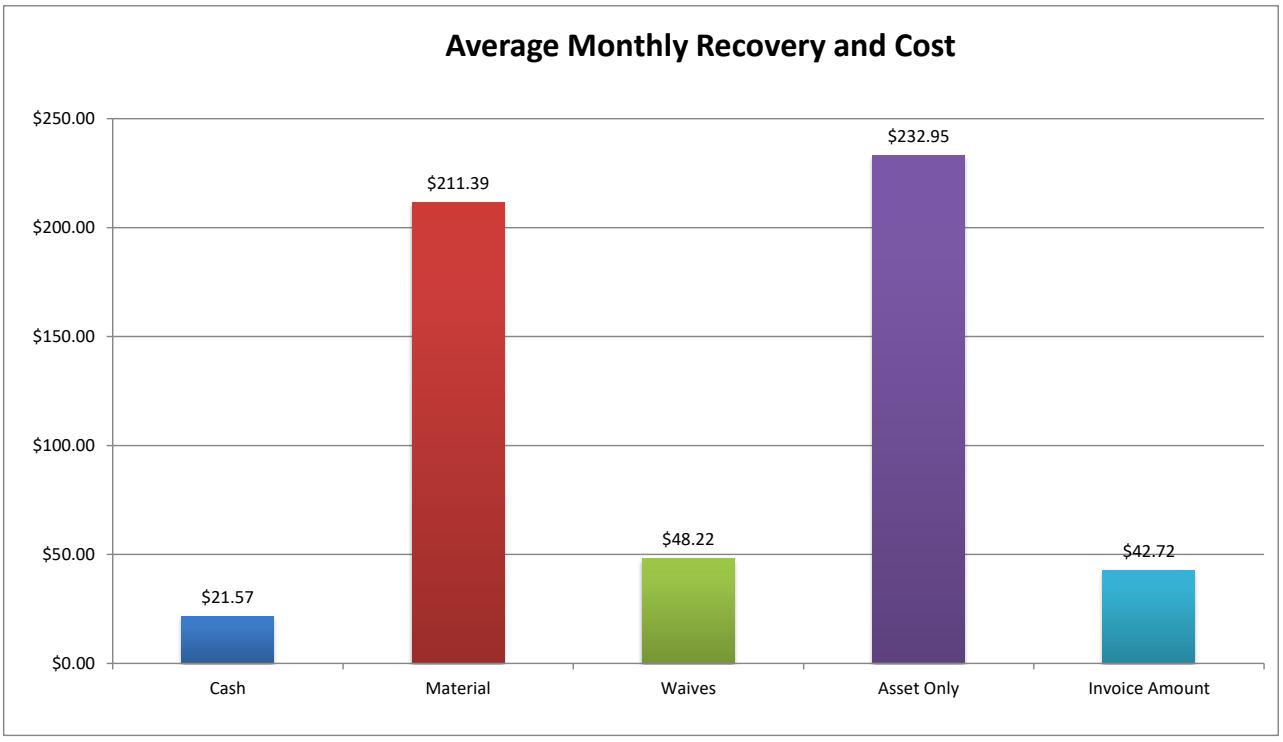
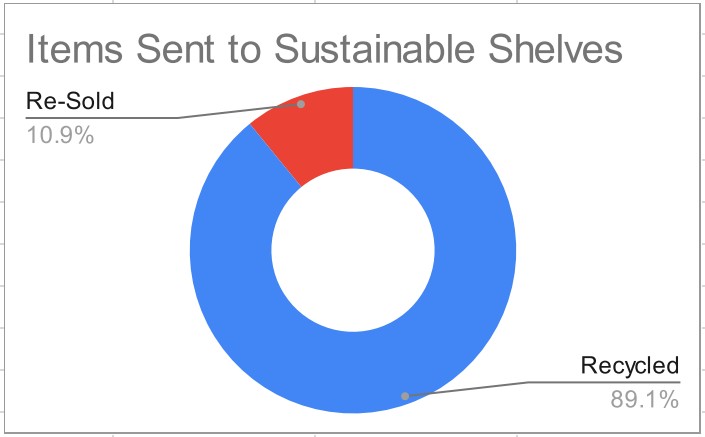
Monthly Recovery Statistics: Ishpeming Carnegie Public Library

6/2022 Through 5/2023

Month	Cash	Material	Waives	Total	Assets Only	Invoice Amount
May-23	$20.00	$25.00	$0.00	$45.00	**$45.00**	$34.95
April-23	$0.00	$301.69	$35.00	$336.69	**$301.69**	$46.60
March-23	$28.00	$233.93	$113.80	$375.73	**$261.93**	$0.00
February-23	$35.00	$233.76	$163.50	$432.26	**$268.76**	$69.90
January-23	$23.80	$161.84	$0.00	$185.64	**$185.64**	$58.25
December-22	$0.00	$139.98	$46.00	$185.98	**$139.98**	$46.60
November-22	$30.00	$194.99	$53.00	$277.99	**$224.99**	$34.95
October-22	$0.00	$236.85	$0.00	$236.85	**$236.85**	$69.90
September-22	$72.00	$484.78	$30.00	$586.78	**$556.78**	$46.60
August-22	$50.00	$224.88	$122.28	$397.16	**$274.88**	$46.60
July-22	$0.00	$129.00	$0.00	$129.00	**$129.00**	$11.65
June-22	$0.00	$169.93	$15.00	$184.93	**$169.93**	$46.60
Total	$258.80	$2,536.63	$578.58	$3,374.01	**$2,795.43**	$512.60
Average	$21.57	$211.39	$48.22	$281.17	**$232.95**	$42.72
					Total ROI: $7:1	



Sustainable Shelves				
List Date	**Total # books**	**# recycled**	**# re-sold**	**$ credit earned**
4/7/2021	15	15	0	$0.50
6/16/2021	91	80	11	$18.80
7/12/2021	175	152	23	$32.84
8/5/2021	133	109	24	$26.93
10/8/2021	111	97	14	$17.52
11/9/2021	141	132	9	$16.95
1/13/2022	178	156	22	$19.37
2/10/2022	379	360	19	$24.98
3/10/2022	521	489	32	$40.08
4/11/2022	432	424	8	$22.58
5/5/2022	281	262	19	$34.98
6/9/2022	520	503	17	$28.14
8/3/2022	118	106	12	$2.72
10/6/2022	180	156	24	$10.63
3/9/2023	211	96	115	$52.40
4/5/2023	161	115	46	$15.20
5/11/2023	113	98	15	9.94
TOTAL:	**3760**	**3350**	**410**	**$374.56**



Beanstack - May 2023

Beanstack Monthly Registration & Participation Totals

Month	New Accounts	New Readers	Completed Activities	Completed Activity Badges	Logged Books	Logged Minutes
May 2023	5	5	11	5	2,138	24,449
April 2023	13	13	27	15	2,115	22,647
March 2023	6	6	12	9	2,336	16,205
February 2023	7	7	50	18	2,048	16,827
January 2023	12	12	81	52	1,504	22,114
December 2022	0	0	4	4	613	13,215
November 2022	1	1	14	10	652	8,581
October 2022	4	4	10	6	865	15,217
September 2022	7	7	4	4	890	16,531
August 2022	35	35	14	29	930	45,499
July 2022	10	10	285	55	1,191	38,283
June 2022	59	59	75	24	956	28,463
May 2022	0	0	16	16	1,036	21,195
TOTAL:	**159**	**159**	**603**	**247**	**17,274**	**289,226**

1000 Books Before Kindergarten: Local Area Participation Totals (since January 2023)

Local Area	Total Readers Enrolled (Challenge)	Total Completions	Total Earned Badges	Logged Books	Logged Minutes*
City of Ishpeming	18	3	1,844	5,107	0
Champion Township	1	0	12	105	0
Ely Township	5	0	98	865	0
Humboldt Township	0	0	0	0	0
Ishpeming Township	8	0	264	1,850	0
Tilden Township	1	0	1	1	0
Negaunee	7	0	88	182	0
Other	1	0	2	10	0
No Local Area	0	0	0	0	0
TOTAL:	**41**	**3**	**2,309**	**8,120**	**0**

*This challenge only counted books read, not minutes.

May 2023: Asian Pacific American Heritage Month

Local Area	Total Readers Enrolled (Challenge)	Total Completions	Total Earned Badges	Logged Books*	Logged Minutes
City of Ishpeming	10	8	3,438	0	17,174
Champion Township	0	0	0	0	0
Ely Township	1	1	113	0	2,187
Humboldt Township	0	0	0	0	0
Ishpeming Township	0	0	0	0	0
Tilden Township	0	0	0	0	0
Negaunee	0	0	0	0	0
Other	0	0	0	0	0
No Local Area	0	0	0	0	0
TOTAL:	**11**	**9**	**3,551**	**0**	**19,361**

REFERENCE SERVICE POLICY

Approved by the Ishpeming Carnegie Public Library Board on _____

PURPOSE:

1. The Librarian's approach to reference questions will depend on the needs of the patron, and on the demands of other patrons on the Librarian's time.

2. The Librarian shall be willing and prepared to assist any patron (child, young adult, adult) who ~~wishes to~~ expresses a willingness to learn more about reference sources and the Library in general. As part of the community's education system, the Librarian has a responsibility to provide opportunities for assisting patrons in mastering research skills. One should always extend to the patron the invitation to come back to the Librarian for further assistance if ~~he or she~~ they should encounter difficulties.

DIRECTORY INQUIRIES:

Patrons, businesses, and other institutions will be expected to use ~~cross indexes and~~ City directories in the Library. Information from these sources will not be provided over the telephone. Requests for information contained in directories may be made over the phone or by email, with findings shared via email or postal mail.

DISTANCE REFERENCE SERVICE:

Our policy is to answer quick reference inquiries to the best of our abilities. Using our professional judgment, we often will call patrons back or email them with the desired information if the question is more involved. We do not answer long research questions by telephone, but rather encourage the patron to come in and inform ~~him or her~~ them that we will help them get started in their research, or to send their query via email. Patron requests at the Front Desk take precedence over telephone or email inquiries. Medical or legal questions will not be answered by phone or email except by direct quote from reference material. Patrons interested in stock, bond, and/or mutual fund information are asked to consult one of the services subscribed to by the Library in person. No market quotations will be given over the phone or via email.

GIFTS AND BEQUESTS POLICY

Approved by the Ishpeming Carnegie Public Library Board on _____

The Library's policy on the receipt of gifts and bequests complies with the appropriate City Ordinance (11-1700), which is attached to this section.

Books or money may be donated to the Library as memorials. Recommendations for titles or subject matter are welcome. A card of acknowledgement will be sent to the donor, and the books will be ~~marketed~~ marked with a memorial identification.

Any other donations of money, books, artwork, or equipment accepted by the Librarian will be acknowledged by letter and, if so desired, a book plate inserted or plaque attached.

The appraising of a gift to the Library for income tax purposes is the responsibility of the donor since it is the donor who requires an appraisal, not the Library. I.R.S. regulations do not permit the Library to evaluate the materials for tax purposes.

The Library will give a receipt to the donor stating how many or what kinds of material have been donated.

Happy Independence Day!

July 1, 2023

Dear DONOR,

When celebrating our nation's independence this summer, please keep the Ishpeming Carnegie Public Library in mind. Summer in the UP always brings back memories of countless hours spent reading in a hammock in the backyard. When nostalgia strikes, consider making a donation to the Library from yourself, or on behalf of a bookworm relative or friend. This would be a wonderful gift for people who "have everything" or who cherish reading and libraries, and the work we do. It is also an endearing way to remember and honor our loved ones.

The Ishpeming Carnegie Public Library provides a number of wonderful services to our community, including access to public spaces and rooms, and, thanks to donations from incredibly generous individuals and groups over the years, handicap access to those spaces, including an elevator. Our Summer Reading Program, funded primarily by donations, traditionally sees over one thousand participants each year at programs and events. None of these programs would be possible without donations from our community, and we are grateful for your continued support!

It's easy to set up a charitable gift for the people in your life who would appreciate such an expression of generosity. Simply visit IshpemingLibrary.info/Donate to make your contribution with a credit card, or you may send a check to 317 N. Main Street, Ishpeming, MI 49849, along with the included donation form. Donations may be made in any amount.

All funds received will go directly to our Building Accessibility and Renovation Campaign to support projects to better the library for our community's use. You may choose to donate to the campaign in general, to our planned Children's Room renovation, or to youth and adult programming, including our fabulous Summer Reading Programs. Thank you for considering our annual request!

Happy 4th of July and best wishes to you and yours!
Sincerely,

Jessica Shirtz, Library Director

Ishpeming Carnegie Public Library
317 N. Main Street, Ishpeming, Michigan 49849

ISHPEMING CARNEGIE PUBLIC LIBRARY

Building Accessibility and Renovation Campaign

Name:_____

Business/organization:_____

Address:_____

City:_____

Telephone (day):_____ (eve.)_____

Email address:_____

Enclosed is my gift of: $_____to be used for:
[ ] Building Accessibility and Renovation Campaign projects
[ ] Children's Room Renovation
[ ] Youth and Adult Programming (including Summer Reading Programs)
[ ] Other library purchase
Please make checks payable to: *Ishpeming Carnegie Public Library Special Fund*

For a memorial or honorary donation, I would like to acknowledge:
_____
_____
_____

Send all correspondence to:
Ishpeming Carnegie Public Library
317 N. Main Street
Ishpeming, MI 49849
906-486-4381
jshirtz@ishpeminglibrary.info
https://ishpeminglibrary.info

Thank you!