Ishpeming Carnegie Public Library

Board Minutes May 18, 2023

Present: Elyse Bertucci, Darren Boldt, Paul Olson, Stacie Nardi and Brooke Routhier. Jesse Shirtz, Library Director was present. Absent: none; Public: none.

Meeting called to order at 7:03 PM.

Motion by Elyse Bertucci and second by Stacie Nardi to approve the April 20, 2023 meeting minutes as presented. Motion passed.

Public Participation: none.

Librarian's Report:

Jesse Shirtz, Library Director, presented the monthly library report for April. A copy of Robert's Rule of Order Cheat Sheet was provided as discussed at an earlier meeting as a general reference. The door counter remains failed at the upper door and attendance is estimated. The calendar of events was provided. NICE District second graders visited the library and were able to get library cards. Adult outreach is continuing at the Senior Center including bringing books and providing library cards.

- Circulation: Circulation was down slightly, and attendance was even (estimate on attendance) compared to the previous month.
- Calendar of events was included. There are a lot of activities including Superior Beekeeping. Summer reading program planning is completed.
- Budget report: Presented with invoice copies and current budget status. The city budget report for the library was provided. Book invoices were reviewed, and the summary was signed by the library board.
- Association of Friends of the Ishpeming Carnegie Public Library (FOL) has reviewed a Memorandum of Understanding to define the special relationship between the group and the library. June 30th is the next scheduled book sale. A lyceum is being planned for September 30th.
- Sustainable Shelves: New shipment of books were sent out in May.
- Beanstack: Information on accounts and activities was provided by age group.
- COVID-19: no update this month.

Committee Reports: None

Communications: Numerous generous Summer Reading Program donations were received.

Unfinished Business:

- A motion was made by Elyse Bertucci, seconded by Brooke Routhier, to adopt the Memorandum of Understanding with the Association of Friends of the Ishpeming Public Library. The City Attorney reviewed and provided comment stating the MOU was acceptable to the city. Motion passed.
- A motion was made by Darren Boldt, seconded by Stacie Nardi to separate the Public Participation Policy from the Library Board By-Laws. Motion passed. This was the second reading of the Public Participation Policy.
- A motion was made by Darren Boldt, seconded by Stacie Nardi to amend the Library Board By-Laws to remove Article VII -Public Participation Policy from the Library Board By-Laws to become a separate

policy and the Article V Committees Section 2 to modify the Finance Committee language. Motion Passed.

New Business:

- A motion was made by Darren Boldt, seconded Brooke Routhier to accept Trustee Stacie Nardi's resignation (with regrets). Motion passed.
- First reading of the Reference Service Policy to update the request methods to include email.
- First reading of the Gifts and Bequests Policy to include artwork.

Public Participation: None

Next meeting is June 15, 2023 7:00PM in person at the Library.

A motion was made by Elyse Bertucci and seconded Brooke Routhier by at 7:55 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier