Ishpeming Carnegie Public Library

Board Minutes August 17, 2023

Present: Elyse Bertucci, Darren Boldt, Paul Olson, Kaylee Reno and Brooke Routhier. Jesse Shirtz, Library Director was present. Absent: none; Public: none.

Meeting called to order at 7:00 PM.

Motion by Darren Boldt and second by Kaylee Reno to approve the June 15, 2023 meeting minutes as presented. Motion passed.

Public Participation: none.

Librarian's Report:

Jesse Shirtz, Library Director, presented the monthly library report for June and July. Summer reading program ran from June 13 through August 5 and exceeded 150,000 minutes of reading with a total of 248,966 minutes. The door counter at the upper door remains failed but has been repaired and will be sent back. The Children's room counter is still functional. The City Council has approved replacing both air conditioning units (7-8 years old) that failed at the start of warm weather. NICE District second graders visited the library and were able to get library cards. Adult outreach is continuing at the Senior Center and Bell Hospital. A book club is being started at the Senior Center. The Townships are also being coordinated with for outreach events for information and library card registering. These outreach efforts have increased registrations and library card!

- Circulation: Circulation and attendance was up over the summer. June was the highest month of circulated items ever recorded.
- Calendar of events was included. There are a lot of activities including Homeschool Hangout.
- Budget report: There is no budget report this month from the City but will be available for next month. Presented with invoice copies. Book invoices were reviewed, and the summary was signed by the library board.
- Association of Friends of the Ishpeming Carnegie Public Library (FOL) is now officially a nonprofit.
- Sustainable Shelves: Model has been changed to exclude recycle – only books for resale will be accepted for credit. Discussion of alternative methods to recycle were discussed such as a donation box for books designated as to be recycled.
- Beanstack: Information on accounts and activities was provided by age group. Very nice increase from the summer reading program.

Committee Reports: None

Communications: Summer Reading Program donations were received from Pizza Hut and River Rock Lanes. The City Council liaison inquired is there an attendance expectation from the Library Board. Discussed that the city council liaison is welcome at any meeting at their discretion. Budget and policy discussions would be of particular interest for the Council.

Unfinished Business:

- Tousignant donation: no update
- The Children's room redesign (Friends will cover up to $15,000 for the renovation plan). No update this month.
- Future Building maintenance/upgrades were discussed for potential 5 year planning:

    - Ramp condition
    - Roof repair
    - heating system repairs
    - Front steps deterioration
    - Tile repair
    - Ivy growing on west wall – does it need to be removed?
    - Picture rail for donated art display – more items would be able to be displayed
    - Interior design assistance for the YA reading area
- Policy manual review, revision and updating will resume in September.
- Develop a list of potential "enhancement and enrichment" that would be in the spirit of the Tousignant family donation. A definition of the spirit of the donation should be developed.

New Business:

- MI Right to Read presentation. Provided as informational. The library has already implemented the policy and governance suggestions that the MI Right to Read recommends.
- Requested 2024 Library Budget. Budget was discussed as well as the process and timing to provide the budget to the City Council. The request includes more Children's Room librarian hours. The Finance Committee will meet before the next meeting.
- Discuss potential beautification of the land immediately surrounding the library.

Public Participation: None

Next meeting is September 21, 2023 7:00PM in person at the Library.

A motion was made by Brooke Routhier and seconded by Elyse Bertucci at 8:32 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier