Ishpeming Carnegie Public Library

Board Minutes February 22, 2024

Present: Elyse Bertucci, Darren Boldt, Paul Olson, Kaylee Reno, and Brooke Routhier. Jesse Shirtz, Library Director was present. Absent: none; Public: none.

Meeting called to order at 7:00 PM.

Motion by Darren Boldt and second by Paul Olson to approve the January 18, 2024 meeting minutes as presented. Motion passed.

Public Participation: none.

Librarian's Report:

Jesse Shirtz, Library Director, presented the monthly library report for January. The February meeting was postponed by one week due to illness. The circulation and other service numbers were compared on a year-over-year basis for both months. A total of 50 new library cards were issued in January. The winter reading program was a success. The DPW continues to investigate an area where the glass floor appears to be separating from the wall. Grants are being submitted for Summer Reading and Tai Chi and meditation programs. A grant for training for CPR is also being sought. There are four off site preschool storytime outreach events planned as well as hosting all Birchview elementary students at the library. There is an ongoing issue with a sewer odor in the lower level with much investigation of source. Free Covid test distribution continues with 566 total tests distributed.

- Circulation: Circulation and attendance for January was up from December and January of 2022 and 2023.
- Calendar of events for March was included. Life Drawing was well attended. Meditation is being held at the Gossard. Beekeeping and Garden Planning with Partridge Creek is upcoming. The popular Tai Chi class is being repeated.
- Budget report: The January budget report was presented. The full city budget includes the library items as separate lines. The impact of the decrease of $2,700 in program funding and a decrease of $4,500 in circulating items is still being evaluated.
- Book bills: Book invoices were reviewed and signed by the library board.
- Association of Friends of the Ishpeming Carnegie Public Library (FOL) has not met since the last meeting.
- Sustainable Shelves: Model has been changed to exclude recycle – only books for resale will be accepted for credit.
- Beanstack: Information on accounts and activities was provided by age group.

Committee Reports: none.

Communications:

- Request for letter of support for Mather Parking structure. This would be a two story parking garage. The lower level is for the Mather building residences and the upper level would be available for library and public parking. The owner is seeking grants for the parking garage. If grant funding is not available, the parking garage will be limited to the lower level.

Unfinished Business:

- Tousignant donation: A list of potential projects was provided but is still being developed. Annual distributions no later than 2028. No update this month.
- Sustainable Shelves recycle recommendation with revisions was presented for consideration as a recommendation to city council to handle the recycle items. A motion was made by Brooke Routhier and seconded by Darren Boldt to approve the draft memo of recommendation, as revised, to City Council for consideration to recycle books at Marquette County Solid Waste Management Authority rather than by Sustainable Shelves. Motion passed.
- The Children's room redesign (Friends will cover up to $15,000 for the renovation plan). No update this month.
- Future Building maintenance/upgrades for potential 5 year planning:
    - Roof repairs.
    - heating system repairs – RFP being drafted for replacement of the steam heating system.
    - Front steps deterioration
    - Tile repair
    - Ivy growing on west wall – does it need to be removed?
    - Picture rail for donated art display – more items would be able to be displayed
    - Interior design assistance for the YA reading area
    - potential beautification of the land immediately surrounding the library
- Policy manual review, revision and updating is ongoing. The Ray Leverton Community Room Policy suggested updates are on going following a first reading last month.
- 2023 Annual report will be presented to the Board at the March meeting per the by-laws.

New Business:

- Library Board training is scheduled for the March meeting. The Superiorland Library Cooperative Director will provide a refresher on contentious board meetings and material challenges.

Public Participation: None

Next meeting is March 21, 2024 7:00 PM in person at the Library.

A motion was made by Brooke Routhier and seconded by Elyse Bertucci at 8:17 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier