Ishpeming Carnegie Public Library

Board Minutes April 18, 2024

Present: Darren Boldt Elyse Bertucci, Paul Olson, Kaylee Reno, and Brooke Routhier. Jesse Shirtz, Library Director was present. Absent: none; Public: none.

Meeting called to order at 6:57 PM.

Motion by Elyse Bertucci and seconded by Kaylee Reno to approve the March 21, 2024 meeting minutes as presented. Motion passed.

Public Participation: none.

Librarian's Report:

Jesse Shirtz, Library Director, presented the monthly library report for March. Circulation, attendance and other service numbers continue to increase. A large number (71) of new library cards were issued in March. The use of the library for proctoring exams has also increased. More events are being conducted and are well attended with many requests to repeat events. Summer reading program theme is "Adventure Begins at Your Library". DPW continues to investigate an area where the glass floor appears to be separating. A new Library Clerk begins April 26. A Request for Proposals for replacing the steam heating system has been drafted and is being reviewed by the DPW. The value of book check outs is now able to be printed to share this information with patrons.

- Circulation: Attendance and circulation for March was up from previous years.
- Calendar of events for April was included. May events were listed including an event for Mother's Day and a fraud awareness event with Embers bank.
- Budget report: The March budget report was presented. The impact of the decrease of $2,700 in program funding and a decrease of $4,500 in circulating items is still being evaluated.
- Book bills: Book invoices were reviewed and signed by the library board.
- Friends of the Library: Association of Friends of the Ishpeming Carnegie Public Library (FOL) met last week and will hold their summer book sale on July 5.
- Sustainable Shelves: No update this month.
- Beanstack: Information on accounts and activities was provided by age group.

Presentations: None.

Committee Reports: none.

Communications:

- Multiple Summer reading program donations were received.

Unfinished Business:

- Tousignant donation: A list of potential projects was provided but is still being developed. Annual distributions no later than 2028. No update this month.
- The Children's room redesign (Friends will cover up to $15,000 for the renovation plan). No update this month.
- Future Building maintenance/upgrades for potential 5 year planning:
    - Roof repairs.
    - heating system repairs – RFP was drafted for replacement of the steam heating system.
    - Front steps deterioration

    - Tile repair
    - Ivy growing on west wall – does it need to be removed?
    - Picture rail for donated art display – more items would be able to be displayed
    - Interior design assistance for the YA reading area
    - potential beautification of the land immediately surrounding the library
- Policy manual review, revision and updating is ongoing. The Ray Leverton Community Room Policy suggested updates are on going following the first reading two months ago. Upcoming policy review will include Code of Conduct for the Board, inclusion of wording clarifying that the library staff can not act as parents in directing what items children access, and revisit patron conduct policy.

New Business:

- Appoint Finance Committee: Paul Olson nominated Elyse Bertucci and Brooke Routhier to the Finance committee. Second by Darren Boldt. Motion passed.

Public Participation: None

Next meeting is May 16, 2024 7:00 PM in person at the Library.

A motion was made by Brooke Routhier and seconded by Kaylee Reno at 7:42 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier