Ishpeming Carnegie Public Library

Board Minutes October 17, 2024

Present: Elyse Bertucci, Darren Boldt, Kaylee Reno, and Brooke Routhier. Jesse Shirtz, Library Director was present. Absent: Paul Olson; Public: none.

Meeting called to order at 7:12 PM.

Motion by Elyse Bertucci and seconded by Kaylee Reno to approve the September 19, 2024 meeting minutes as presented. Motion passed.

Public Participation: none.

Librarian's Report:

Jesse Shirtz, Library Director, presented a visual graphic monthly report as well as the written monthly library report for September. There were 11 children programs with 390 attendees and 13 adult programs with 162 attendees in September. The new Senior Center outreach program for people that are unable to attend book clubs in person started in October. There were 62 visitors at the Senior Center Resource Fair at the library booth. Two Books and Badges reading events with Chief Chad Radabaugh were held in October. Unique Management continues to provide significant value and returns many items back to the library. Covid test distribution remains popular with 937 test kits distributed since October 2023. A Request For Proposals (RFP) for replacing the heating system has been approved for issuing out.

- Circulation: Attendance in September was consistent with the previous September. 10% (5,591 items) of the library total collection was in circulation.
- Calendar of events for November was provided. A Spread Kindness event funded through the Literacy Legacy Fund of Michigan is planned.
- Budget report: The budget information was provided. The library budget is on track for full spend by year end.
- Book bills: Book invoices were reviewed and signed by the library board.
- Friends of the Library: Association of Friends of the Ishpeming Carnegie Public Library (FOL) will be hosting a Holiday book sale on December 6 and 7th. They are also hosting a Lyceum on local ski jumping.
- Sustainable Shelves: Credit was received for 19 books in October.
- Beanstack: Information on accounts and activities was provided by age group.

Presentations: None.

Committee Reports: None.

Communications: None.

Unfinished Business:

- Tousignant donation: A list of potential projects was provided but is still being developed. Annual distributions no later than 2028. No update this month.
- The Children's room redesign (Friends will cover up to $15,000 for the renovation plan). No update this month.
- Capital Improvement items submitted for consideration to the City: (no updates this month)
    - Heating system replacement
    - Children's room renovation

    - Front steps/pillar deterioration repair
    - Computer replacement
    - Tile and glass floor repairs and carpeting replacement
    - Roof replacement fund allocation in preparation for full replacement in 2034 to 2039. The repairs completed this year should provide 10-15 more years of service.
- Policy manual review, revision and updating is ongoing. Upcoming policy review will include revisiting patron conduct policy and Ray Leverton room use policy. No update this month.

New Business:

- None.

Public Participation: None

Next meeting is November 21, 2024 7:00 PM in person at the Library.

A motion was made by Darren Boldt and seconded by Kaylee Reno at 7:52 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier