

Ishpeming Carnegie Public Library

Board Minutes February 20, 2025

Present: Darren Boldt, Elyse Bertucci, Paul Olson, Kaylee Reno and Brooke Routhier. Jesse Shirtz, Library Director and Council liaison Jason Chapman were present. Absent, None; Public: none.

Meeting called to order at 7:02 PM.

Motion by Elyse Bertucci and seconded by Darren Boldt to approve the January 16, 2025 meeting minutes as presented. Motion passed.

Public Participation: none.

Librarian's Report:

Jesse Shirtz, Library Director, presented a monthly visual graphic report as well as the written monthly library report for January 2025. There were multiple children's, tweens and adult programs that were well attended. Unique Management continues to provide significant value and returns many items back to the library. Covid test distribution program has resumed.

- Circulation: Attendance in January was higher than December and just under January of 2024 with roughly 11.5% of the library material in circulation. Inter-library loans were up compared to the previous January and December of 2024.
- Calendar of events for March was provided.
- Budget report: The budget report will be provided next month.
- Book bills: Book invoices were reviewed and signed by the library board.
- Friends of the Library: Association of Friends of the Ishpeming Carnegie Public Library (FOL) has not met since the last meeting.
- Sustainable Shelves: no items to update this month. Expect an update next month.
- Beanstack: Information on accounts and activities was provided by age group.

Presentations: None.

Committee Reports:

- The Finance Committee met in January to discuss and review library cost distribution information. The Committee is recommending a Committee name modification.
- A motion was made by Kaylee Reno and seconded by Brooke Routhier to create a Sustainability Committee. Motion carried. Committee members are Elyse Bertucci and Brooke Routhier. Future topics may include room rental options.

Communications: Jason Chapman provided some information on the new City Manager and the proposed West End Youth Center Steering Committee.

Unfinished Business:

- Tousignant donation: A list of potential projects was provided but is still being developed. Annual distributions no later than 2028. No update this month.
- The Children's room redesign (Friends will cover up to \$15,000 for the renovation plan). No update this month.
- Capital Improvement items submitted for consideration to the City:

- o Heating system replacement – Walk through's for the Request For Proposals (RFP) for design of a heating system to replace the steam boiler are on going.

No update on Capital Items below

- o Children's room renovation
- o Front steps/pillar deterioration repair
- o Computer replacement
- o Tile and glass floor repairs and carpeting replacement
- o Roof replacement fund allocation in preparation for full replacement in 2034 to 2039. The repairs completed this year should provide 10-15 more years of service.
- Policy manual review, revision and updating is ongoing. Upcoming policy review will include revisiting the

New Business:

- The draft 2024 annual report was provided for review and discussion.
- First reading of the Ray Leverton Community Room policy was held.

Public Participation: None

Next meeting is March 20, 2025 7:00 PM in person at the Library.

A motion was made by Brooke Routhier and seconded by Kaylee Reno at 8:33 PM to adjourn the meeting.
Motion carried.

Respectfully submitted by,

Brooke Routhier