

Ishpeming Carnegie Public Library

Board Minutes March 20, 2025

Present: Elyse Bertucci, Paul Olson, Kaylee Reno and Brooke Routhier. Jesse Shirtz, Library Director was present. Absent, Darren Boldt; Public: none.

Meeting called to order at 7:02 PM.

Motion by Elyse Bertucci and supported by Brooke Routhier to approve the February 20, 2025 meeting minutes as presented. Motion passed.

Public Participation: none.

Librarian's Report:

Jesse Shirtz, Library Director, presented a monthly progress report, statistical report and library report for March 2025. A total of 33 children, tween and adult programs were held and continue to be well attended, including a new Italian language class. A total of 575 items were provided to library patrons through inter-library loans. Unique Management continues to provide significant value and returns many items to the library. Covid test distribution program continued. The Summer reading program planning is underway themed "Color Our World". The library was selected as a stop on the Michigan Notable Books Tour. Youth and adult outreach programs and other efforts continued and are increasing library resource access.

- Circulation: Attendance in February was higher than the previous month and has increased year over year since 2022. Roughly 10% of the total library material was in circulation.
- Calendar of events for April was provided. April is poetry month.
- Budget report: The budget report was provided but does not include the budget line item amount. The City is still loading that data. The budget data as tracked by the library staff show that the library is on track with the overall budget.
- Book bills: Book invoices were reviewed and signed by the library board.
- Friends of the Library: Association of Friends of the Ishpeming Carnegie Public Library (FOL) meeting updates include a revamp to one book sale per year and a donation to the summer reading program.
- Sustainable Shelves: continues to be a good resource for books pulled from circulation.
- Beanstack: Information on accounts and activities was provided by age group.

Presentations: None.

Committee Reports:

- The Sustainability Committee did not meet this month.

Communications: none.

Unfinished Business:

- Tousignant donation: A list of potential projects was provided but is still being developed. Annual distributions no later than 2028. No update this month.
- The Children's room redesign (Friends will cover up to \$15,000 for the renovation plan). No update this month.
- Capital Improvement items submitted for consideration to the City:
 - o Heating system replacement – One bid with two options was received by Prime: Keep as steam heat but replace pipes and radiators for approximately \$200,000 or switch to a hot water heat

radiator system for roughly \$500,000. This bid was received recently and is still under consideration.

No update on Capital Items below:

- o Children's room renovation
- o Front steps/pillar deterioration repair
- o Computer replacement
- o Tile and glass floor repairs and carpeting replacement
- o Roof replacement fund allocation in preparation for full replacement in 2034 to 2039. The repairs completed this year should provide 10-15 more years of service.
- Policy manual review, revision and updating is ongoing. The Ray Leverton Community Room policy is in progress and the first reading took place last month. The policy will be reviewed by City staff for comparison to other rental agreements. Second reading is tabled until the April meeting.

New Business:

- A motion was made by Kylee Reno and seconded by Elyse Bertucci to approve the 2024 annual report as submitted. Motion passed unanimously.
- An Executive Order was issued by President Trump on March 14, 2025, to dismantle the federal Institute of Museum and Library Services (IMLS). The IMLS provides state wide inter-library loan delivery system. This is expected to impact the inter library loan program which is used by the library service population. Families that are home schooling children are especially active users of the inter library loan program.
- A motion was made by Elyse Bertucci and seconded by Kylee Reno to adopt a resolution in support of retaining funding for the Institute of Museum and Library Services (IMLS). The resolution was unanimously approved and is attached.

Public Participation: None

Next meeting is April 17, 2025 7:00 PM in person at the Library.

A motion was made by Brooke Routhier and seconded by Kaylee Reno at 7:54 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier