



*Enriching our community through access to information and opportunities in a welcoming and inspiring environment.*

***Inspire. Include. Innovate. Ishpeming***

Library Board Meeting

Thursday, September 18, 2025

7:00pm-8:00pm (ET)

Margaret Dundon Reading Room

**AGENDA**

1. Call to Order
  2. Roll Call
  3. Approval of Minutes from August 21, 2025 meeting\*
  4. Public Participation *(limited to 5 minutes)*
  5. Librarian's Report
    - a. Circulation
    - b. Calendar of events
    - c. Budget Report
    - d. Book Bills
    - e. Friends of the Library
    - f. Sustainable Shelves
    - g. Beanstack
  6. Committee Reports
    - a. Comments/Recommendation of 2026 Requested Budget
  7. Communications
  8. Unfinished Business
    - a. Adoption of Patron Code of Conduct\*
    - b. Discussion of Ethics Statement/Policy addition to Library Board Bylaws
  9. New Business
    - a. Approval of 2026 Requested Budget\*
  10. Public Participation *(limited to 5 minutes)*
  11. Date of next meeting: Thursday, October 16, 2025 at 7:00 pm in the Margaret Dundon Reading Room
  12. Adjournment
- \*Requires a vote

## Ishpeming Carnegie Public Library

Board Minutes August 21, 2025

Present: Elyse Bertucci, Darren Boldt, Paul Olson, Kaylee Reno and Brooke Routhier. Jesse Shirtz, Library Director was present. Absent, None; Public: none.

Meeting called to order at 7:03 PM.

Motion by Paul Olson and supported by Kaylee Reno to approve the May 15, 2025 meeting minutes as presented. Motion passed.

Public Participation: none.

### Librarian's Report:

Jesse Shirtz, Library Director, presented information, monthly progress reports, statistical reports and library reports for May, June and July. There was a lot of activity and very well attended Summer Reading programs. The library was busy over the summer and the programs remain very popular. The draft calendar event for September was presented with the level of programming remaining high. Unique Management continues to provide significant value and returns many items to the library. Covid test distribution program continued. Youth and adult outreach programs and other efforts continued and are increasing library resource access.

- Circulation: Attendance in May, June and July were over 3,000 each month. Roughly 10% of the total library material was in circulation each month.
- Calendar of events from May, June, July and August were provided. April is poetry month.
- Budget report: The budget report was provided. The budget is in line with expenditures expected. Meetings with the City for the 2026 budget will start soon.
- Book bills: Book invoices were reviewed and signed by the library board.
- Friends of the Library: Association of Friends of the Ishpeming Carnegie Public Library (FOL) will be holding a book sale this week.
- Sustainable Shelves: continues to be a good resource for books pulled from circulation.
- Beanstack: Information on accounts and activities was provided by age group. Goal was 400,000 minutes of reading during the Summer Reading program and actual logged minutes was just below that goal!

Presentations: None.

### Committee Reports:

- The Sustainability Committee did not meet this month.

### Communications:

- There was a total of \$8,306 in monetary donations (excluding grants) for the Summer Reading program.

### Unfinished Business:

- Tousignant donation: A list of potential projects was provided but is still being developed. Annual distributions no later than 2028. No update this month.
- The Children's room redesign (Friends will cover up to \$15,000 for the renovation plan). No update this month.
- Capital Improvement items submitted for consideration to the City:

No update on Capital Items below:

- o Heating system replacement – One bid with two options was received by Prime in April: Keep as steam heat but replace pipes and radiators for approximately \$200,000 or switch to a hot water heat radiator system for roughly \$500,000. This bid was received and is still under consideration.
- o Children's room renovation
- o Front steps/pillar deterioration repair
- o Computer replacement
- o Tile and glass floor repairs and carpeting replacement
- o Roof replacement fund allocation in preparation for full replacement in 2034 to 2039. The repairs completed this year should provide 10-15 more years of service.
- Policy manual review, revision and updating is ongoing. The Ray Leverton Community Room policy is in progress. The policy will be reviewed by City staff for comparison to other rental agreements. Second reading is tabled. The second reading of the Code of Conduct is tabled until September. By-laws for Board member conduct will be revised.

New Business:

- Election of officers (which was scheduled for the June meeting, but a quorum was not reached),
  - o A motion was made by Elyse Bertucci and seconded by Darren Boldt to nominate Paul Olson as President. Motion passed.
  - o A motion was made by Darren Boldt and seconded by Kaylee Reno to nominate Elyse Bertucci as Vice President. Motion passed.
  - o A motion was made by Elyse Bertucci and seconded by Darren Boldt to nominate Brooke Routhier as Secretary. Motion passed.

Next meeting is September 18, 2025 7:00 PM in person at the Library.

A motion was made by Brooke Routhier and seconded by Elyse Bertucci at 7:50 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier

AUGUST 2025



# Monthly Progress Report

VISIT [HTTPS://ISHPEMINGLIBRARY.INFO](https://ishpeminglibrary.info) FOR PAST ANNUAL STATISTICAL REPORTS & UPCOMING PROGRAMS

## Programming

Number of, and attendance at, programs for adults & youth

<b>3</b>	<b>210</b>
# Kids Programs	Attendance at Kids Programs
<b>4</b>	<b>20</b>
# Teen Programs	Attendance at Teen Programs
<b>17</b>	<b>157</b>
# Adult Programs	Attendance at Adult Programs
<b>23</b>	<b>387</b>
Total # Programs	Total Attendance

## Highest Circulating Collections

Patrons checked out this percentage of the section this month



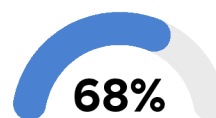
New Adult Fiction



New Picture Books



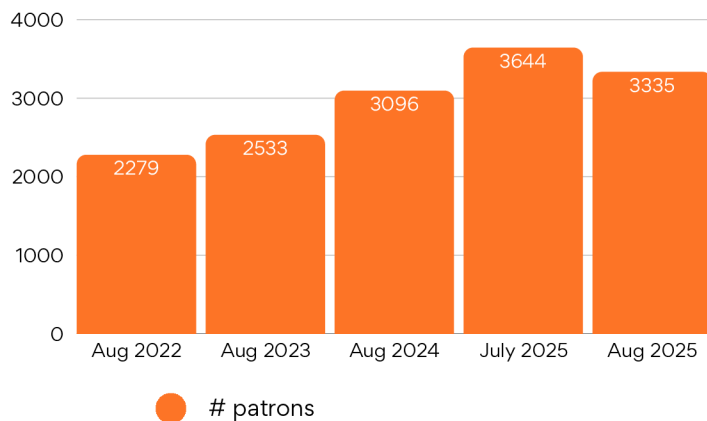
New Kids' Graphic Novels



New Vox Books

## Visits to the Library

Visits to the library compared to last month and previous years



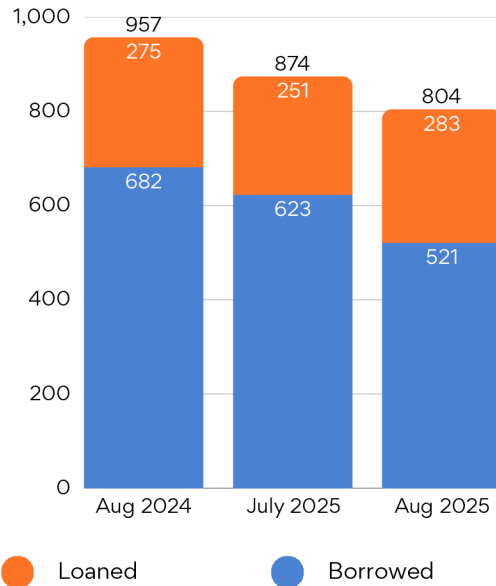
## Most Popular Books

The most checked-out books for Adult Fiction & Non-Fiction, YA, and Kids



## Inter-Library Loan

The number of physical items loaned to and borrowed from other libraries

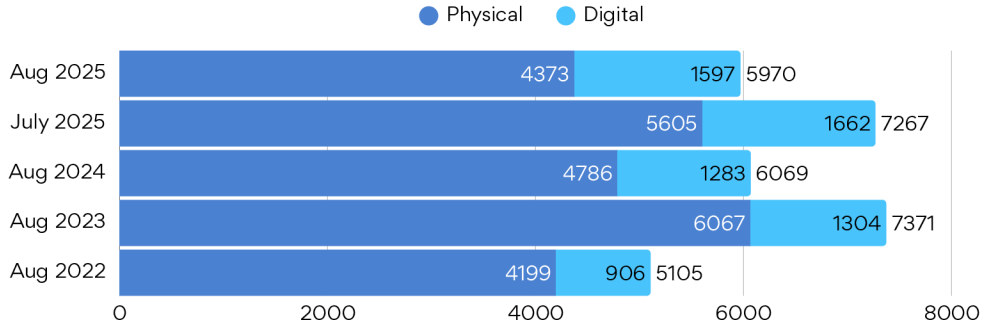


## Library Cardholders

Percentage of cardholders by service area



## Items Checked Out



The number of physical and digital items checked out by our patrons

Percentage of total physical collection circulated:

**9.69%**

## Upcoming Programs

SEPTEMBER  
**23&30**



OCTOBER  
**4**



OCTOBER  
**7**



OCTOBER  
**9**



OCTOBER  
**18**



# 2025 Summer Reading Program

ICPL  
ISHPEMING CARNEGIE  
PUBLIC LIBRARY

June 10 -  
August 9



VISIT [HTTPS://ISHPEINGLIBRARY.INFO](https://ishpeinglibrary.info) FOR PAST ANNUAL STATISTICAL REPORTS & UPCOMING PROGRAMS

## Top Readers

560

kids & teens participated in the program!

Top Kid Reader (age 6-12)



16,294

minutes  
That's 272 hours!

Top Teen Reader (age 13-17)

9,000

minutes  
That's 150 hours!



## Programming

Number of, and attendance at, programs for adults & youth

23

# Kids  
Programs

1,181

Attendance at  
Kids Programs

41

# Adult  
Programs

970

Attendance at  
Adult Programs

7

# Teen  
Programs

102

Attendance at  
Teen Programs

71

Total #  
Programs

2,253

Total  
Attendance

## Adult Summer Reading



Adults participated in Summer Reading by completing books  
and submitting a brief review sharing their thoughts.

104

Adults  
participated

667

Reviews  
submitted

45

Reviews  
submitted by  
top reviewer



## Reviews

Pictured below are some of the books our  
adult readers enjoyed over the summer.



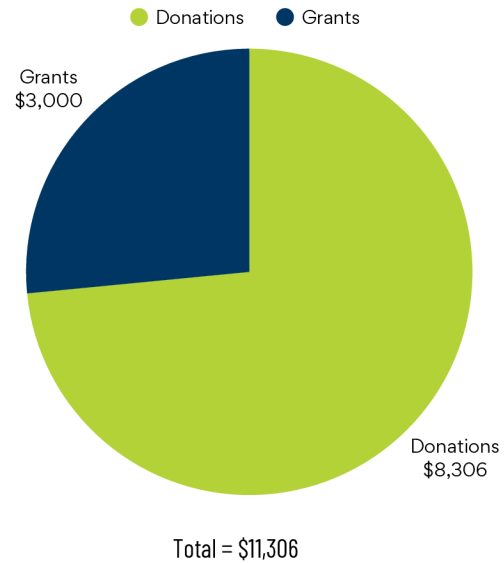
## Donors

**Thank you to our donors for another successful program!**

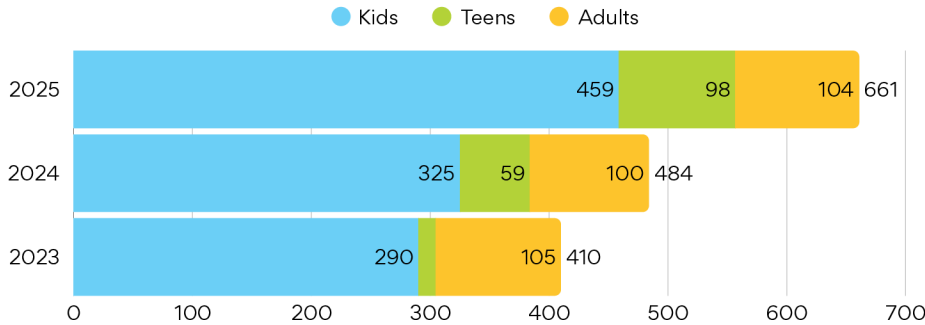
Association of Friends of the ICPL	Tricor, LLC
Diane Brown	UPHP
Little Caesars	David Leverton
Read My Lips	UPPCO
Velodrome Coffee	Rotary Club of Ishpeming
Bell Auxiliary	UPEA
Gauthier Insurance	First Bank
Cattron's Lumber	SERVPRO
R.L. Balconi Co.	Holli Forest Products
Congress Pizzas	Ishpeming Rock & Mineral Club
Kiwanis Club of Ishpeming	UPHHH
Dave's Collision Center	UPHS Employees
TruNorth	Walmart #2079
Northern Veterinary Associates	Bats Amore Used Books
River Rock Lanes & Banquet Center	Da Yoopers Tourist Trap
Casselman & Henderson, PC	Texas Roadhouse
	Western Marquette County Health Foundation

## Funding

How the Summer Reading Program is funded (in dollars).



## Participation Over Time



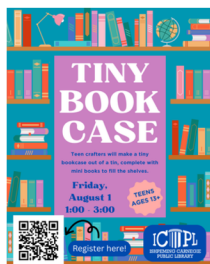
The number of people (by age) who registered/took a kit to participate in Summer Reading.

**Percentage of increased participation since 2023:**  
**61%**

## Popular Programs

**71**

**Total # Programs**



**2,253**

**Total Attendance**



## **August 2025 Statistical Report**

### **August Circulation Stats**

We circulated 5,970 items (4,373 physical items; 1,597 ebooks and eaudiobooks) in the month of August!

- We had 38 new people register for library cards in the month of August.
- 521 items were borrowed on interlibrary loan.
- Collections that have the highest percentage of circulation:
  - NEWFIC (new adult fiction) - 99%
  - NEWJEASY (new picture books) - 70%
  - NEWJGRAPH (new children's graphic novels) - 68%
  - NEWJAUDIO (Vox books) - 68%
  - JAUDIO (Vox books) - 57%

### **August Programming Stats**

23 programs were offered throughout the month of August with 387 attendees.

- 3 programs for kids with 210 attendees
- 17 programs for adults with 157 attendees
- 4 programs for teens with 20 attendees

What a summer it was!

Nicole Johnson  
Librarian

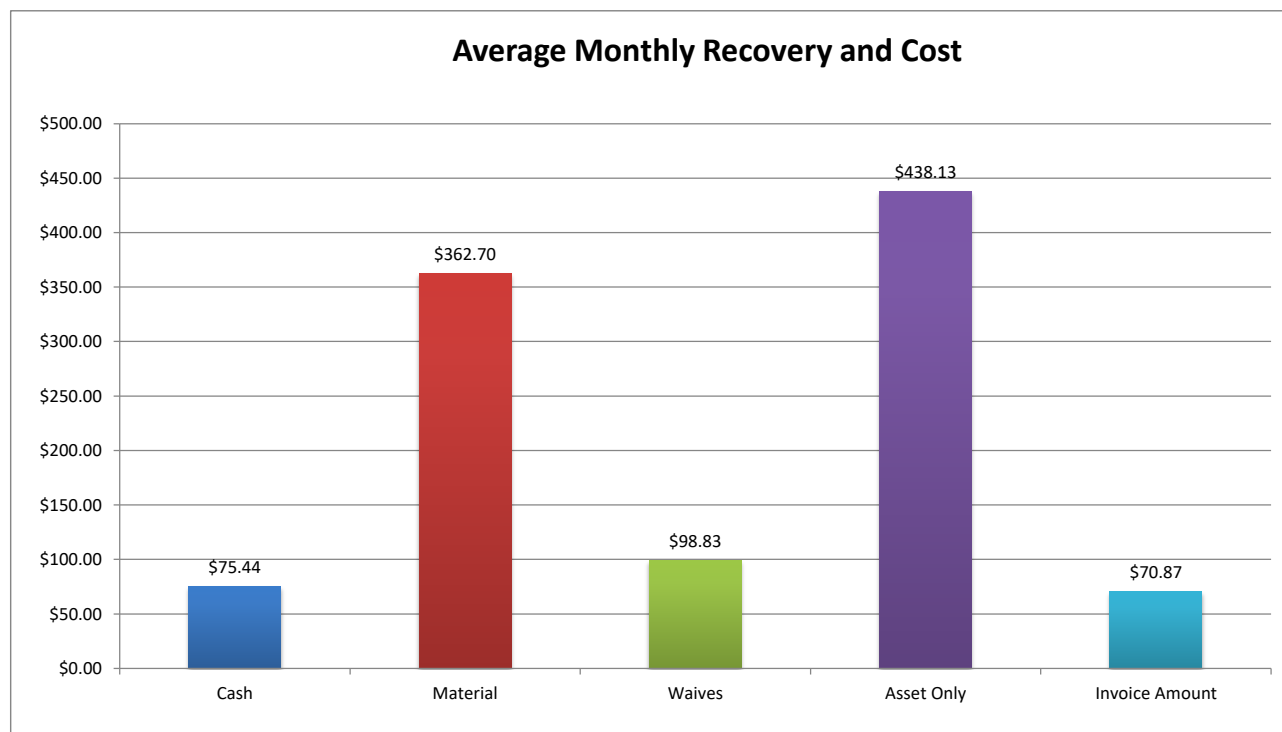




## Monthly Recovery Statistics: Ishpeming Carnegie Public Library

9/2024 Through 8/2025

Month	Cash	Material	Waives	Total	Assets Only	Invoice Amount
August-25	\$0.00	\$228.00	\$110.90	\$338.90	<b>\$228.00</b>	\$58.25
July-25	\$59.00	\$140.00	\$40.20	\$239.20	<b>\$199.00</b>	\$93.20
June-25	\$2.00	\$562.94	\$162.70	\$727.64	<b>\$564.94</b>	\$58.25
May-25	\$0.00	\$178.98	\$52.00	\$230.98	<b>\$178.98</b>	\$46.60
April-25	\$121.99	\$406.96	\$144.40	\$673.35	<b>\$528.95</b>	\$46.60
March-25	\$10.00	\$1,016.83	\$110.90	\$1,137.73	<b>\$1,026.83</b>	\$46.60
February-25	\$56.70	\$337.91	\$148.79	\$543.40	<b>\$394.61</b>	\$93.20
January-25	\$136.53	\$420.96	\$253.01	\$810.50	<b>\$557.49</b>	\$116.50
December-24	\$67.00	\$262.99	\$0.00	\$329.99	<b>\$329.99</b>	\$58.25
November-24	\$86.20	\$204.99	\$10.00	\$301.19	<b>\$291.19</b>	\$104.85
October-24	\$331.80	\$253.94	\$53.10	\$638.84	<b>\$585.74</b>	\$69.90
September-24	\$34.00	\$337.87	\$99.94	\$471.81	<b>\$371.87</b>	\$58.25
<b>Total</b>	<b>\$905.22</b>	<b>\$4,352.37</b>	<b>\$1,185.94</b>	<b>\$6,443.53</b>	<b>\$5,257.59</b>	<b>\$850.45</b>
<b>Average</b>	<b>\$75.44</b>	<b>\$362.70</b>	<b>\$98.83</b>	<b>\$536.96</b>	<b>\$438.13</b>	<b>\$70.87</b>
						<b>Total ROI: \$8:1</b>



**Film Screening: True False Hot Cold**

**Wednesday, October 1 at 5pm**

**Ishpeming Carnegie Public Library**

Join us for a screening and discussion of the documentary, "True False Hot Cold", a film about climate, beliefs, and better conversations.

Created by: Social Cohesion Lab

Screening by: Citizen's Climate Lobby (CCL)

Members of the Citizen's Climate Lobby will be here to lead this open discussion where all viewpoints are welcome. The Citizen's Climate Lobby is a nonpartisan organization that focuses on collaboration, appreciation, optimism, and respect. Free event.

Free to attend

Contact:

Nicole Johnson, Librarian

Ishpeming Carnegie Public Library

(906) 486-4381

**Book Club at the Ishpeming Senior Center**

**Thursday, October 2 at 11am**

**Ishpeming Senior Center**

The Ishpeming Carnegie Public Library is hosting a monthly book club at the Ishpeming Senior Center (121 Greenwood St., Ishpeming)! This month's selection is "All the Colors of the Dark" by Chris Whitaker. Copies are available for checkout at the library. Newcomers are always welcome to attend.

Free to attend

Contact:

Nicole Johnson, Librarian

Ishpeming Carnegie Public Library

(906) 486-4381

**Drop-In & Draw Club**

**Thursday, October 2 at 1pm**

**Ishpeming Carnegie Public Library**

Join us on the first Thursday of each month from 1pm-3pm for a time to gather together and draw with others. This is a casual group where you will bring your own supplies and project to work on. All supplies will be provided! For teens and adults. Located in the Ray Leverton Community Room.

Free to attend

Contact:

Nicole Johnson, Librarian

Ishpeming Carnegie Public Library

(906) 486-4381

**LEGO CLUB**

**Thursday, October 2 at 4:30pm**

**Thursday, October 16 at 4:30pm**

**Thursday, October 30 at 4:30pm**

**Ishpeming Carnegie Public Library**

Build with friends and attempt to complete Lego challenges.

Free to attend

Contact:

Heather Lander, Children's Librarian

(906) 486-4381

**Author Visit: Teagan Olivia King**

**Saturday, October 4 at 12pm**

**Ishpeming Carnegie Public Library**

Debut Teagan Olivia King will be at the Ishpeming Carnegie Public Library for an author presentation and book signing, featuring her new horror romance, *Spit Back the Bones*.

Snowbound Books will be here with copies of her books for sale.

Free to attend

Contact:

Nicole Johnson, Librarian

Ishpeming Carnegie Public Library

**Tot Tuesday Storytime**

**Tuesday, October 7, 14, 21, and 28\* at 11am**

**Ishpeming Carnegie Public Library**

Join us for stories, songs, and movement activities followed by an optional craft and playtime!

Perfect for toddlers and preschoolers!

\*Storytime on the 28th will be a Halloween Party that will take place off-site at the Ishpeming Senior Center.\*

Free to attend

Contact:

Heather Lander, Children's Librarian

Ishpeming Carnegie Public Library

(906) 486-4381

**Banned Books Week Read-In**

**Tuesday, October 7 at 2pm**

**Ishpeming Carnegie Public Library**

We've teamed up with Libro.FM and Silent Book Club to host a #BannedBooksWeek Read-In to celebrate your freedom to read. Bring a book of your choice, and we will all silently read together. Information about the rise in censorship and book challenges will also be provided. Attendees will receive a free digital audiobook copy of *Lula Dean's Little Library of Banned Books*.

Free to attend

Contact:

Nicole Johnson, Librarian

Ishpeming Carnegie Public Library

(906) 486-4381

### **My Adventures in the Land of Spice Part One: Morocco**

**Wednesday, October 8 at 5:30pm**

**Ishpeming Carnegie Public Library**

Join us for a fun and educational night hosted by our Library Clerk, Arwen. Arwen spent three months in Morocco this past spring, completing her bachelor's degree in International studies. She is excited to share with you her experiences in another country and the culture she discovered.

Free to attend

Contact:

Nicole Johnson, Librarian

Ishpeming Carnegie Public Library

(906) 486-4381

### **Genealogy Club**

**Thursday, October 9 at 2:00pm**

**Ishpeming Carnegie Public Library**

Work on your family history research, use our resources, or ask for assistance with a brick wall. For internet-based research you may bring your own device. For adults and interested youth aged 10+. This month will feature Laurie Johnson of the Marquette County Genealogical Society who will present on the resources available at the MCGS's Archive and Resource Center.

Free to attend

Contact:

Jesse Shirtz, Library Director

Ishpeming Carnegie Public Library

(906) 486-4381

### **Graphic Novel Book Club**

**Thursday, October 9 at 4pm**

**Thursday, October 23 at 4pm**

**Grades 4-7**

**Ishpeming Carnegie Public Library**

Join us to discuss the book and have snacks. Copies of the book will be available to checkout at the library. Newcomers are always welcome to attend.

Free to attend

Contact:

Heather Lander, Children's Librarian  
Ishpeming Carnegie Public Library  
(906) 486-4381

**Chair Yoga with Kristen Carlson**

**Thursday, October 9 at 5:30pm**

**Ishpeming Carnegie Public Library**

Certified yoga instructor, Kristen Carlson will be at the Ishpeming Carnegie Public Library to lead a session of Chair Yoga! Accessible to both beginners and those more experienced with yoga. Event is free.

Free to attend

Contact:

Nicole Johnson, Librarian  
Ishpeming Carnegie Public Library  
(906) 486-4381

**Homeschool Hangout**

**Friday, October 10 from 10am-12pm - \*DNR\***

**Friday, October 24 from 10am-12pm - \*Partridge Creek Farms\***

**\*Special guest speakers/events will begin at 10:30am\***

**Ishpeming Carnegie Public Library**

Homeschooling families are invited to visit the library and hangout with both old and new homeschooling friends.

Free to attend

Contact:

Heather Lander, Children's Librarian  
Ishpeming Carnegie Public Library  
(906) 486-4381

**Silent Book Club: Global Readathon Event**

**Friday, October 10 at 2pm**

**Ishpeming Carnegie Public Library**

Help us to celebrate the 10th Anniversary of the Silent Book Club Global Readathon! The goal is to have the largest collection of reader gatherings in the world!

Join us at the Ishpeming Carnegie Public Library to read and craft with others. Bring your own book of choice to read silently for 1 hour with fellow bookworms, followed by time to socialize

and talk about books. There will also be the opportunity to craft various bookmarks! Open to adults and teens.

Free to attend

Contact:

Nicole Johnson, Librarian  
Ishpeming Carnegie Public Library  
(906) 486-4381

### **Beginner Basket Making**

**Saturday, October 11 at 10am - 3pm**

**Ishpeming Carnegie Public Library**

This class will give attendees an introduction to basketry techniques taught by a local basket maker. Materials and supplies will be provided. Class is for adults. Registration is required and space is limited. Due to the length of the program, attendees are encouraged to bring a lunch or snack! Call the library at 906-486-4381 to register.

Free to attend

Contact:

Nicole Johnson, Librarian  
Ishpeming Carnegie Public Library  
(906) 486-4381

### **Adult Book Club**

**Tuesday, October 14 at 2pm**

**Wednesday, October 15 at 6pm**

**Ishpeming Carnegie Public Library**

Join us for adult book club! Copies of *With a Vengeance* by Riley Sager are available for check out. Meetings are held at the Ishpeming Carnegie Public Library.

Free to attend

Contact:

Nicole Johnson, Librarian  
Ishpeming Carnegie Public Library

### **Italian Lessons: Casual Conversation**

**Wednesday, October 15 at 4pm**

**Wednesday, October 22 at 4pm**

**Ishpeming Carnegie Public Library**

Marilena Corradino will be at the library to teach Italian in a casual conversation format. This class is perfect for beginners or those who want to practice speaking Italian with others.

Free to attend

Contact:

Nicole Johnson, Librarian  
Ishpeming Carnegie Public Library

**Crochet Club**

**Thursday, October 16 at 2pm**

**Thursday, October 23 at 2pm**

**Ishpeming Carnegie Public Library**

Gather together with fellow crafters to socialize while you work on a project of your choice. Beginning supplies and instruction will be provided if you'd like to learn how to crochet! This event is for kids, teens, and adults.

Free to attend

Contact:

Nicole Johnson, Librarian  
Ishpeming Carnegie Public Library

**Pumpkin Painting**

**Saturday, October 18th at 1pm**

**Ishpeming Carnegie Public Library**

Children and Teens are invited to paint a pumpkin to take home and display for the Fall season. Supplies are limited, registration is required!

Free to attend

Contact:

Heather Lander, Children's Librarian  
Ishpeming Carnegie Public Library  
(906) 486-4381

**Bingo for Adults**

**Tuesday, October 21 at 2pm**

**Ishpeming Carnegie Public Library**

Adults are invited to join us for Bingo at the library! Join us for a few rounds of Bingo fun with the chance to win gift cards. Registration is required. Call the library at 906-486-4381 to register.

Free to attend

Contact:

Nicole Johnson, Librarian  
Ishpeming Carnegie Public Library  
(906) 486-4381

**Adult Horror Book Club**

**Wednesday, October 22nd at 6pm**

**Ishpeming Carnegie Public Library**

Join us for adult horror book club! Copies of *"The Haunting of Hill House"* by Shirley Jackson are available for check out. Meetings are held at the Ishpeming Carnegie Public Library.

Free to attend

Contact:

Heidi Silverstone, Library Assistant  
Ishpeming Carnegie Public Library

### **Yooper Paranormal Presentation**

**Saturday, October 25th at 2pm**

**Ishpeming Carnegie Public Library**

Join us for a presentation from local paranormal group Yooper Paranormal on paranormal investigation and equipment, and discuss their latest findings on both local and national hauntings.

Free to attend

Contact:

Heidi Silverstone, Library Assistant  
Ishpeming Carnegie Public Library

### **Michigan's Haunted Lighthouses**

**Wednesday, October 29 at 5:30pm**

**Ishpeming Carnegie Public Library**

What is it about lighthouses that attract ghostly spirits? Maybe it's simply a passion that will not go away. Lighthouse keepers were known to be extremely dedicated to their profession and it seems that many were never able to give it up — even after death. More than 30 lights in Michigan are rumored to be haunted. From the smell of cigar smoke at Seul Choix Point Light to the mysterious housekeeping at White River Light Station and the antics at Waugoshance Shoal, these stories will entertain all ages. This popular program is coming from the pages of "Michigan's Haunted Lighthouses" — a book by Dianna Stampfler, published in spring 2019 by The History Press. Join us as Dianna Stampfler takes us on this haunted journey at the Ishpeming Carnegie Public Library.

Free to attend

Contact:

Nicole Johnson, Librarian  
Ishpeming Carnegie Public Library  
(906) 486-4381

### **Afternoon Movie**

**Friday, October 31 at 1pm: "Halloweentown" (1998, G)**

**Ishpeming Carnegie Public Library**

Children and families are invited to join us for free popcorn and a movie! Afternoon children's movies are shown on the half days and PD days for the local public schools.



Free to attend

Contact:

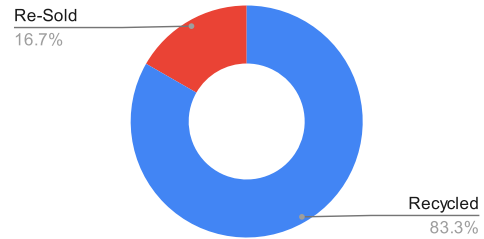
Heather Lander, Children's Librarian

Ishpeming Carnegie Public Library

(906) 486-4381

Sustainable Shelves								
List Date	Total # books	# recycled	# re-sold	\$ credit earned				
4/7/2021	15	15	0	\$0.50				
6/16/2021	91	80	11	\$18.80				
7/12/2021	175	152	23	\$32.84				
8/5/2021	133	109	24	\$26.93				
10/8/2021	111	97	14	\$17.52				
11/9/2021	141	132	9	\$16.95				
1/13/2022	178	156	22	\$19.37				
2/10/2022	379	360	19	\$24.98				
3/10/2022	521	489	32	\$40.08				
4/11/2022	432	424	8	\$22.58				
5/5/2022	281	262	19	\$34.98				
6/9/2022	520	503	17	\$28.14				
8/3/2022	118	106	12	\$2.72				
10/6/2022	180	156	24	\$10.63				
3/9/2023	211	96	115	\$52.40				
4/5/2023	161	115	46	\$15.20				
5/11/2023	113	98	15	\$9.94				
7/17/2023	384		45	\$17.91	*No longer accepting books for recycling (beg. June 2023)			
9/19/2023	156		16	\$5.21				
11/14/2023	124		39	\$8.71				
12/8/2023	228		57	\$11.81				
1/15/2024	203		31	\$8.84				
6/6/2024	201		7	13.66				
8/10/2024	190		10	15.1				
10/10/2024	343		19	27.84				
2/24/2025	154		12	11.78				
8/20/2025	199		26	4.34				
<b>TOTAL:</b>	<b>5942</b>	<b>3350</b>	<b>672</b>	<b>\$499.76</b>				

Items Sent to Sustainable Shelves



Beanstack - June - August 2025							
Beanstack Monthly Registration & Participation Totals							
Month	New Accounts	New Readers	Completed Activities	Completed Activity Badges	Logged Books	Logged Minutes	
August 2025	46	46	967	663	1,018	222,496	
July 2025	2	2	66	40	1,261	125,549	
June 2025	46	46	82	44	1,113	67,000	
May 2025	2	2	6	2	583	22,717	
April 2025	7	7	13	11	921	28,600	
March 2025	1	1	0	0	691	27,047	
February 2025	4	4	29	16	860	37,338	
January 2025	6	6	51	19	1,000	67,084	
December 2024	10	10	15	7	1,098	22,713	
November 2024	5	5	1	1	1,028	16,831	
October 2024	22	22	5	5	1,171	21,307	
September 2024	1	1	6	5	1,198	18,663	
August 2024	35	35	386	359	1,184	241,055	
TOTAL:	187	187	1,627	1,172	13,126	918,400	
1000 Books Before Kindergarten: Local Area Participation Totals (since January 2023)							
Local Area	Total Readers Enrolled (Challenge)	Total Completions		Total Earned Badges	Logged Books	Logged Minutes*	
City of Ishpeming	46	6		5,380	18,565	0	
Champion Township	1	0		154	526	0	
Ely Township	13	1		402	3,707	0	
Humboldt Township	0	0		0	0	0	
Ishpeming Township	15	2		1,326	5,882	0	
Tilden Township	6	1		138	1,011	0	
Negaunee	19	2		938	4,104	0	
Other	5	0		68	147	0	
No Local Area	0	0		0	0	0	
TOTAL:	105	12		8,406	33,942	0	
*This challenge only counts books read, not minutes.							
2025 (year-long): Your Next Chapter							
Local Area	Total Readers Enrolled (Challenge)	Total Completions		Total Earned Badges	Logged Books*	Logged Minutes	
City of Ishpeming	17	6		8,216	0	149,360	
Champion Township	0	0		0	0	0	
Ely Township	6	3		1,607	0	55,313	
Humboldt Township	0	0		0	0	0	
Ishpeming Township	3	2		369	0	27,301	
Tilden Township	0	0		0	0	0	

Negaunee	12	2	939	0	56,766
Other	3	1	532	0	23,311
No Local Area	0	0	0	0	0
<b>TOTAL:</b>	<b>41</b>	<b>14</b>	<b>11,663</b>	<b>0</b>	<b>312,051</b>

\*This challenge only counts minutes read, not books.

#### June 10- August 9 2025: Color Our World SRP (Early Literacy 0-6)

Local Area	Total Readers Enrolled (Challenge)	Total Completions	Total Earned Badges	Logged Books*	Logged Minutes
City of Ishpeming	24	21	3,964	0	26,525
Champion Township	2	2	44	0	0
Ely Township	3	1	118	0	10
Humboldt Township	0	0	0	0	0
Ishpeming Township	13	9	818	0	3,744
Tilden Township	1	1	22	0	0
Negaunee	34	28	1,135	0	11,355
Other	8	6	168	0	0
No Local Area	0	0	0	0	0
<b>TOTAL:</b>	<b>85</b>	<b>68</b>	<b>6,269</b>	<b>0</b>	<b>41,634</b>

\*This challenge only counted minutes read, not books.

#### June 10- August 9 2025: Color Our World SRP (Children 7-12)

Local Area	Total Readers Enrolled (Challenge)	Total Completions	Total Earned Badges	Logged Books*	Logged Minutes
City of Ishpeming	28	24	3,627	0	63,688
Champion Township	1	1	154	0	750
Ely Township	6	4	280	0	3,450
Humboldt Township	2	2	315	0	1,511
Ishpeming Township	13	10	1,405	0	18,165
Tilden Township	3	2	126	0	2,993
Negaunee	32	27	2,255	0	30,616
Other	7	7	492	0	5,250
No Local Area	0	0	0	0	0
<b>TOTAL:</b>	<b>92</b>	<b>77</b>	<b>8,654</b>	<b>0</b>	<b>126,423</b>

\*This challenge only counted minutes read, not books.

#### June 10- August 9 2025: Color Our World SRP (Teen 13-17)

Local Area	Total Readers Enrolled (Challenge)	Total Completions	Total Earned Badges	Logged Books*	Logged Minutes
City of Ishpeming	6	4	291	0	7,008
Champion Township	1	1	52	0	750
Ely Township	2	2	104	0	2,250
Humboldt Township	0	0	0	0	0
Ishpeming Township	2	2	150	0	4,500
Tilden Township	3	2	105	0	1,500
Negaunee	3	3	222	0	4,500

Other	0	0	0	0	0
No Local Area	0	0	0	0	0
<b>TOTAL:</b>	<b>17</b>	<b>14</b>	<b>924</b>	<b>0</b>	<b>20,508</b>

\*This challenge only counted minutes read, not books.

#### June 10- August 9 2025: Color Our World SRP (Adult 18+)

Local Area	Total Readers Enrolled (Challenge)	Total Completions	Total Earned Badges	Logged Books*	Logged Minutes
City of Ishpeming	19	0	3,322	0	28,514
Champion Township	0	0	0	0	0
Ely Township	6	1	1,099	0	27,152
Humboldt Township	1	1	164	0	2,400
Ishpeming Township	9	0	539	0	8,268
Tilden Township	1	0	38	0	0
Negaunee	7	1	496	0	17,773
Other	4	1	482	0	5,952
No Local Area	0	0	0	0	0
<b>TOTAL:</b>	<b>47</b>	<b>4</b>	<b>6,140</b>	<b>0</b>	<b>90,059</b>

\*This challenge only counted minutes read, not books.

#### August 2025: Splash Into Stories

Local Area	Total Readers Enrolled (Challenge)	Total Completions	Total Earned Badges	Logged Books*	Logged Minutes
City of Ishpeming	14	8	8,040	0	23,903
Champion Township	0	0	0	0	0
Ely Township	2	2	738	0	2,523
Humboldt Township	0	0	0	0	0
Ishpeming Township	1	1	270	0	915
Tilden Township	1	0	38	0	0
Negaunee	1	1	55	0	1,364
Other	1	1	439	0	1,275
No Local Area	0	0	0	0	0
<b>TOTAL:</b>	<b>20</b>	<b>13</b>	<b>9,580</b>	<b>0</b>	<b>29,980</b>

\*This challenge only counted minutes read, not books.



## **Written Report for the September 18, 2025 Meeting**

Jesse Shirtz, Library Director

### **Outreach**

The Senior Center Book Club continues to meet at the Ishpeming Multi-Purpose Senior Center once per month, with the Connected At Home phone-based book club also meeting once per month for the same book. Silent Book Club meets once per month at Velodrome in Ishpeming for a relaxed reading and socializing hour. This October 7 there will be a special gathering of Silent Book Club featuring a Banned Books Read-In, this time held at the library.

### **Policy Manual**

Meeting Room Policy: with the City Attorney; waiting for feedback on the need for an indemnification clause.

Patron Code of Conduct: on this meeting's agenda for adoption

Board of Trustee Bylaws: waiting for feedback from city on existence of an "ethics statement" or something comparable within the city already

### **Library Repairs**

The city is considering (1) repairing current system for \$250,000 or (2) replacing current system for \$500,000 and would like feedback from the Board in addition to requested 2026 budget/CIP.

### **IMLS Funding Cuts Update**

Background: An executive order to eliminate the federal Institute of Museum and Library Services (IMLS) was issued on Friday, March 14, 2025. While ICPL does not receive funding directly from IMLS this elimination will have direct impacts on the services we are able to offer our residents. The most devastating change will be the loss of the MeLCat Catalog and state-wide inter-library loan delivery service.

In 2024 our library borrowed 2,261 items through MeLCat, which made up 26% of our total items borrowed. As a state, one million items were shared through the service last year.

The American Library Association with AFSCME, 21 attorneys general (including Michigan), and a group of publishers (4 of the big 5, plus Sourcebooks) are separately suing the federal administration to retain the statutory requirements of IMLS, which they state includes the grants to states program. The grants to states program is what Michigan uses to fund the Michigan eLibrary and MeLCat.

Because of how the fiscal year falls and that IMLS historically reimburses the costs of MeL and MeLCat, those programs are funded through 9/30/2025. However, three



states (CA, CT, WA) have had their grants rescinded. There is ongoing discussion of seeking a replacement for the lost IMLS funds (~\$5 million) necessary to fund MeLCat from the state budget.

**March 14:** An executive order to eliminate the federal Institute of Museum and Library Services (IMLS) issued

**April 24:** The Library of Michigan received notification from IMLS of partial awards for next year's LSTA funding - "50% - and also asked for assurances that dollars are not used in ways that conflict with a range of recent Executive Orders."

**May 2:** The U.S. District Court for the District of Columbia granted a temporary restraining order to block the Trump Administration's dismantling of the IMLS in response to a lawsuit filed by the American Library Association (ALA) and the American Federation of State, County and Municipal Employees (AFSCME). This was issued days before the mass layoff of nearly all IMLS employees was set to take effect on May 4.

**May 2:** President Trump released an outline for his fiscal year 2026 budget, which calls for the elimination of IMLS.

**May 6:** A Judge issued a preliminary injunction and denied a stay from the Trump administration regarding the lawsuit filed by 21 attorneys general (including Michigan) to halt the dismantling of the IMLS.

**May 7:** The Library of Michigan received a message from IMLS staff that stated they intend to distribute full funding to them for FY26 (after the last update in which they indicated the Library of Michigan would receive at least 50%).

**June 6:** A federal judge has declined to block the Trump administration's efforts to dismantle the Institute of Museum and Library Services (IMLS). The ruling, issued today in *ALA v. Sonderling*, will allow the administration's cuts at the independent agency while the case proceeds.

**June-Sept: (At the state level)** In June, the House's spending plan for the Michigan Department of Education (MDE), which includes funding for the Library of Michigan, [HB 4576](#), passed without a line item for the Library Services and Technology Act (LSTA). LSTA funds are federal dollars provided annually to the Library of Michigan by the Institute of Museum and Library Services (IMLS).

If the final version of the state budget does not include an LSTA line item, the Library of Michigan cannot spend federal funds already awarded and earmarked for



critical statewide programs like the Michigan eLibrary (MeL) and the Michigan eLibrary Catalog (MeLCat).

Despite MLA's advocacy to House Appropriation Chairs over the summer urging them to include the LSTA line item, the MDE budget has been stalled in negotiations as part of the broader state budget impasse.

**September 11:** Future funding for the Institute of Museum and Library Services cleared a legislative hurdle this week, with the House Appropriations Committee endorsing a \$291,800,000 IMLS budget for fiscal 2026. The Senate Appropriations Committee also has approved that funding amount without amendment. Not yet voted into law.

#### **MDHHS Library OTC COVID-19 Test Distribution Program**

This voluntary program aims to increase access to at-home COVID-19 test kits for free. We have distributed 1,122 test kits (2,244 tests) since October 2023. Due to rescinded federal funding that supported the MDHHS in purchasing and distributing these tests this program is ending; once our current stock is depleted we will no longer have test kits to distribute.





## Code of Conduct Policy

Approved by the Ishpeming Carnegie Public Library Board on XXXXX

### **Policy Statement**

The Ishpeming Carnegie Public Library is committed to providing high quality service to all library users through appropriate and usefully organized resources; equitable service policies; equitable access (a person's right to use a library should not be denied or abridged because of origin, age, background, or views); and accurate, unbiased, and courteous responses to all requests.

This code extends to the users of the library themselves. All share a responsibility as well to honor a highly principled code of conduct toward fellow library users and toward the employees and volunteers providing these vital services to the community.

Our library seeks to serve its function as a place of education, information, recreation and quiet reflection within the community while also functioning as a workplace for library employees. Activities and behaviors that are disruptive, that unreasonably interfere with another patron's use and enjoyment of the library, and that are detrimental to the health, safety and welfare of patrons and staff and to the efficient operations of the library for the benefit of its patrons are not permitted. The following code of conduct has been adopted for the comfort and protection of the rights of all those using and working at the Ishpeming Carnegie Public Library.

**Levels of Enforcement.** Without limitation, various prohibited activities and behaviors are delineated in the attached table. Any library staff member is authorized to issue informal warnings regarding such conduct. The Library Director or delegated library supervisors are authorized to enforce this code and will do so in a reasonable, courteous but firm manner in one of two ways:

**A. Progressive Enforcement.** Certain activities and behaviors will be subject to progressive enforcement as follows:

- 1) Warning
- 2) Expulsion from all library grounds for remainder of day

- 3) Suspension from all library grounds for one month
- 4) Suspension for one year and/or permanent ban from all library grounds

**B. Immediate Suspension and/or Permanent Ban.** Certain activities and behaviors constitute contact with and enforcement by the Police Department or otherwise constitute an immediate and more serious threat to the welfare of the library staff and its patrons, and for which the Library Director and/or delegated library supervisors are authorized to immediately impose a suspension of one month, one year or permanent ban of an individual from all library grounds.

**Reporting Conduct.** Any patron or staff member who witnesses or is a victim of such conduct should immediately inform staff so that this policy can be enforced by a library supervisor or, if necessary, so the police can be called. In some cases, witnesses or victims will be asked by library staff for detailed accounts and personally identifiable information, or need to be available for interviews with the police department.

**Notice and Appeal.** Notice of suspension from the premises (No Trespass Notice) shall be delivered to that person by personal service or by United States Mail. Notice of permanent ban shall be in the form of a written stay-away notice and shall be delivered to that person by personal service or by mail addressed to that person's last known address. Failure to abide by such notice of suspension or permanent ban shall constitute trespass. Appeals of suspension may be made to the Library Director who is authorized to reverse, modify, impose temporary restrictions, or affirm the original decision.

**Prohibited Conduct includes but is not limited to the following:**

<b>Progressive Enforcement</b>
Disruptive talking or other noise inconsistent with the intended use of the area
Running, pushing, shoving or throwing
Abusive or foul language
Misuse of library furnishings, elevator, equipment or materials
Sleeping on floor, furniture or grounds
Uncovered drinks or food at a computer.
Smoking or using tobacco products, including e-cigarettes outside of the library in a designated non-smoking area. Littering by not disposing properly of cigarette butts.
Entering the library barefooted or without a shirt, or being otherwise attired so as to be disruptive to the library environment
Demonstrations, solicitations or petitions, except in designated areas and approved by the executive director
Excessive public display of affection
Congregating or otherwise hindering passage in aisles, exits, entrances, stairs or high traffic areas
Abuse of computer procedures and privileges including using another patron's card for access
Leaving personal belongings unattended
Littering, bringing in articles with a foul odor, or items that cannot be placed immediately beside oneself and would impede the use of the library by others
Staring or uninvited conversations to the point of annoyance
Offensive bodily hygiene so as to constitute a nuisance to others
Using audible devices without headphones or with headphones set at a volume that disturbs others
Using cell phones and other communication devices in a manner that disturbs others
Neglecting to provide proper supervision of children. <b>Also see Unattended Child Policy.</b>
Bringing pets or animals, other than service animals necessary for disabilities, into the library, except as authorized. The library complies with ADA requirements that state service animals must be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices. In that case, the individual must maintain control of the animal through voice, signal, or other effective controls. Service animals must be housebroken and well behaved. Unwarranted and unprovoked violent behavior, such as uncontrolled barking, growling at other customers, jumping on other people, or running away from the owner are examples of unacceptable behavior.
Roller skating, skateboarding on library property, parking bicycles in non-designated areas

**Prohibited Conduct includes but is not limited to the following:**

<b>Immediate Suspension and/or Permanent Ban</b>
Engaging in any activity in violation of Federal, State, local or other applicable law
Fighting, physical threats or abuse to self or others
Threatening language
Destructive abuse of Library furnishings, equipment or materials
Being under the influence of alcohol/illegal drugs or selling, using, or possessing same
Intentionally causing a false fire alarm
Smoking, vaping of any kind, and using tobacco products is prohibited within the library and on library property. Tobacco is defined as any product derived from, smoked, or containing products of tobacco. This includes, but is not limited to cigarettes (cloves, bidis, kreteks), chewing tobacco (spit, spitless, smokeless, chew, snuff, and snus), cigars and cigarillos, hookah and hookah-smoked products, pipes, blunts, smokeless tobacco, and similar products. Electronic cigarettes or e-cigarettes (vaping) are prohibited with or without the use of tobacco. The use of any product simulating the previously mentioned products is also prohibited.
Bringing firearms or other weapons onto library property, except as permitted and exempt from local regulation by law. Concealed handguns must be under the control of the owner at all times.
Theft and/or attempted theft of library property or the property of patrons and staff
Engaging in sexual activity, offensive touching or indecent exposure
Photographing others without their consent or as authorized
Destructive or illegal use of computers and/or Internet
Trespassing in nonpublic areas
Use of restrooms for bathing or laundry purposes
Stalking or intimidation
Panhandling
Being in the library without permission of an authorized library employee before or after library operating hours
Trespassing after previous suspension or ban