

## Ishpeming Carnegie Public Library

Board Minutes August 21, 2025

Present: Elyse Bertucci, Darren Boldt, Paul Olson, Kaylee Reno and Brooke Routhier. Jesse Shirtz, Library Director was present. Absent, None; Public: none.

Meeting called to order at 7:03 PM.

Motion by Paul Olson and supported by Kaylee Reno to approve the May 15, 2025 meeting minutes as presented. Motion passed.

Public Participation: none.

### Librarian's Report:

Jesse Shirtz, Library Director, presented information, monthly progress reports, statistical reports and library reports for May, June and July. There was a lot of activity and very well attended Summer Reading programs. The library was busy over the summer and the programs remain very popular. The draft calendar event for September was presented with the level of programming remaining high. Unique Management continues to provide significant value and returns many items to the library. Covid test distribution program continued. Youth and adult outreach programs and other efforts continued and are increasing library resource access.

- Circulation: Attendance in May, June and July were over 3,000 each month. Roughly 10% of the total library material was in circulation each month.
- Calendar of events from May, June, July and August were provided. April is poetry month.
- Budget report: The budget report was provided. The budget is in line with expenditures expected. Meetings with the City for the 2026 budget will start soon.
- Book bills: Book invoices were reviewed and signed by the library board.
- Friends of the Library: Association of Friends of the Ishpeming Carnegie Public Library (FOL) will be holding a book sale this week.
- Sustainable Shelves: continues to be a good resource for books pulled from circulation.
- Beanstack: Information on accounts and activities was provided by age group. Goal was 400,000 minutes of reading during the Summer Reading program and actual logged minutes was just below that goal!

Presentations: None.

### Committee Reports:

- The Sustainability Committee did not meet this month.

### Communications:

- There was a total of \$8,306 in monetary donations (excluding grants) for the Summer Reading program.

### Unfinished Business:

- Tousignant donation: A list of potential projects was provided but is still being developed. Annual distributions no later than 2028. No update this month.
- The Children's room redesign (Friends will cover up to \$15,000 for the renovation plan). No update this month.
- Capital Improvement items submitted for consideration to the City:

No update on Capital Items below:

- o Heating system replacement – One bid with two options was received by Prime in April: Keep as steam heat but replace pipes and radiators for approximately \$200,000 or switch to a hot water heat radiator system for roughly \$500,000. This bid was received and is still under consideration.
- o Children's room renovation
- o Front steps/pillar deterioration repair
- o Computer replacement
- o Tile and glass floor repairs and carpeting replacement
- o Roof replacement fund allocation in preparation for full replacement in 2034 to 2039. The repairs completed this year should provide 10-15 more years of service.
- Policy manual review, revision and updating is ongoing. The Ray Leverton Community Room policy is in progress. The policy will be reviewed by City staff for comparison to other rental agreements. Second reading is tabled. The second reading of the Code of Conduct is tabled until September. By-laws for Board member conduct will be revised.

New Business:

- Election of officers (which was scheduled for the June meeting, but a quorum was not reached),
  - o A motion was made by Elyse Bertucci and seconded by Darren Boldt to nominate Paul Olson as President. Motion passed.
  - o A motion was made by Darren Boldt and seconded by Kaylee Reno to nominate Elyse Bertucci as Vice President. Motion passed.
  - o A motion was made by Elyse Bertucci and seconded by Darren Boldt to nominate Brooke Routhier as Secretary. Motion passed.

Next meeting is September 18, 2025 7:00 PM in person at the Library.

A motion was made by Brooke Routhier and seconded by Elyse Bertucci at 7:50 PM to adjourn the meeting. Motion carried.

Respectfully submitted by,

Brooke Routhier