



*Enriching our community through access to information and opportunities in a welcoming and inspiring environment.*

***Inspire. Include. Innovate. Ishpeming***

Library Board Meeting  
Thursday, May 21, 2026  
7:00pm-8:00pm (ET)  
Margaret Dundon Reading Room

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Minutes from April 9, 2026 meeting\*
4. Public Participation (*limited to 5 minutes*)
5. Randy Scholz, City Manager, presentation
6. Librarian's Report
  - a. Circulation
  - b. Calendar of events
  - c. Budget Report
  - d. Book Bills
  - e. Friends of the Library
7. Committee Reports
  - a. Sustainability Committee
8. Communications
9. Unfinished Business
10. New Business
  - a. First Reading *Library Card Policy*
11. Public Participation (*limited to 5 minutes*)
12. Date of next meeting: Thursday, June 18, 2026 at 7:00 pm in the Margaret Dundon Reading Room
13. Adjournment\*  
\*Requires a vote

APRIL 2026



# Monthly Progress Report

VISIT [HTTPS://ISHPEINGLIBRARY.INFO](https://ishpeinglibrary.info) FOR PAST ANNUAL STATISTICAL REPORTS & UPCOMING PROGRAMS

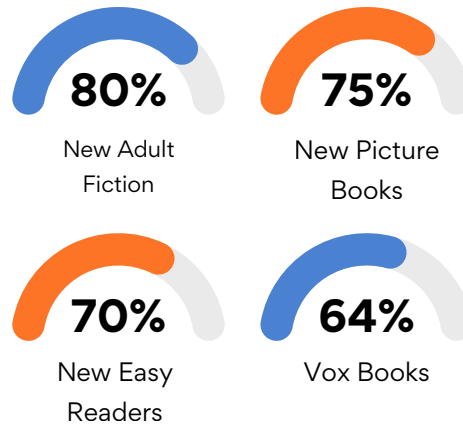
## Programming

Number of, and attendance at, programs for adults & youth

<b>17</b> # Kids Programs	<b>831</b> Attendance at Kids Programs
<b>2</b> # Teen Programs	<b>8</b> Attendance at Teen Programs
<b>18</b> # Adult Programs	<b>133</b> Attendance at Adult Programs
<b>37</b> Total # Programs	<b>972</b> Total Attendance

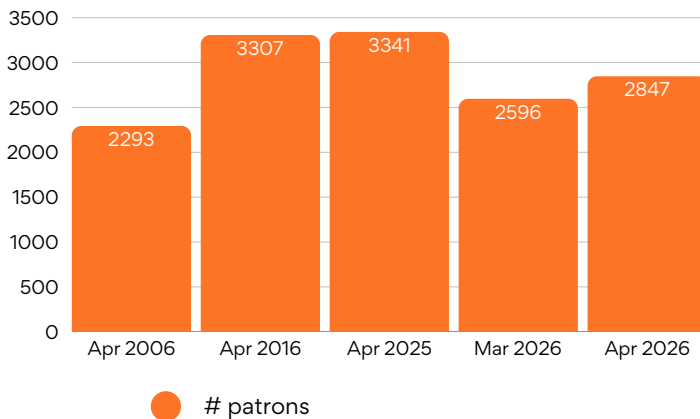
## Highest Circulating Collections

Patrons checked out this percentage of the section this month



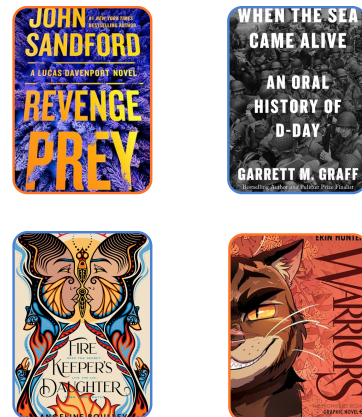
## Visits to the Library

Visits to the library compared to last month and previous years



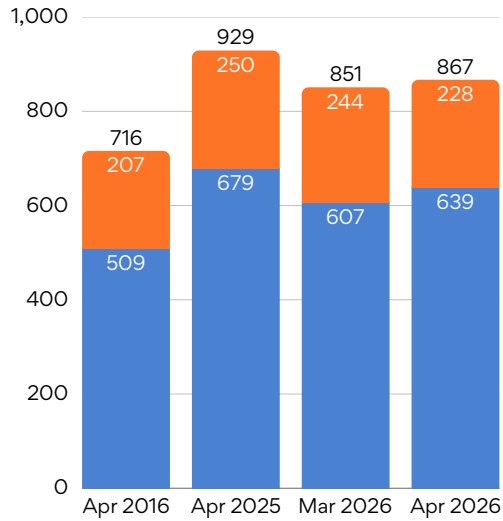
## Most Popular Books

The most checked-out books for Adult Fiction & Non-Fiction, YA, and Kids



## Inter-Library Loan

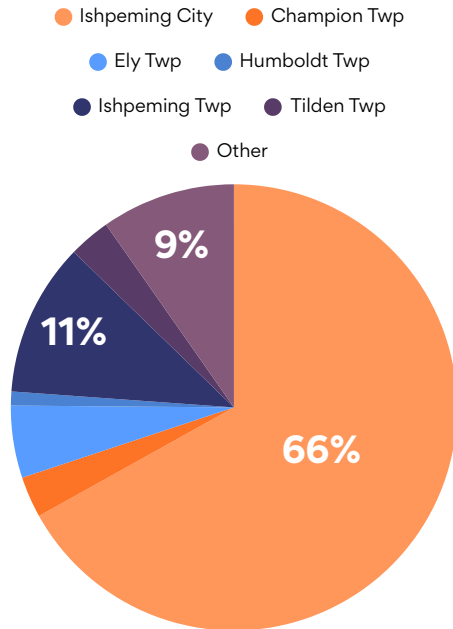
The number of physical items loaned to and borrowed from other libraries



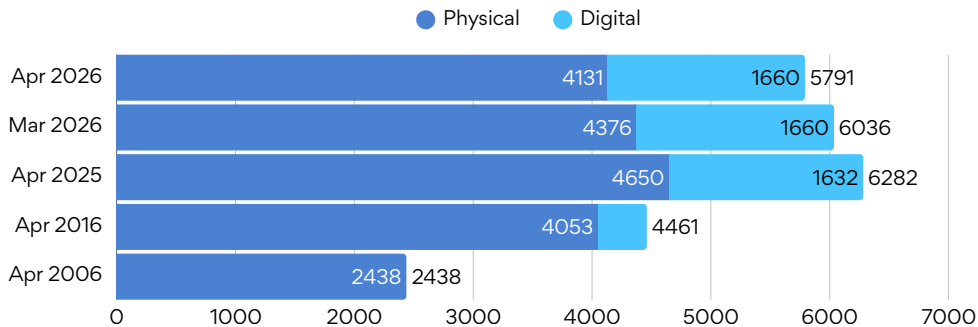
● Loaned ● Borrowed

## Library Cardholders

Percentage of cardholders by service area



## Items Checked Out



The number of physical and digital items checked out by our patrons

Percentage of total physical collection circulated:

**9.09%**

## Upcoming Programs

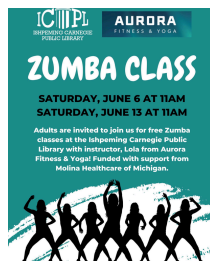
MAY  
**16 & 21**



JUNE  
**3**



JUNE  
**6 & 13**



JUNE  
**9**



JUNE  
**13**



## **April 2026 Statistical Report**

### **April Circulation Stats**

We circulated 5,791 items (4,131 physical items; 1,660 ebooks and eaudiobooks) in the month of April!

- We had 29 new people register for library cards in the month of April.
- 639 items were borrowed on interlibrary loan.
- Collections that have the highest percentage of circulation:
  - NEWFIC (new adult fiction) - 80%
  - NEWJEASY (new picture books) - 75%
  - NEWJREADER (new easy readers) - 70%
  - JAUDIO (Vox books) - 64%
  - NEWJAUDIO (new Vox books) - 61%

### **April Programming Stats**

37 programs were offered throughout the month of April with 972 attendees.

- 17 programs for kids with 831 attendees
  - 64 attendees at Tot Tuesday Storytime on April 28th
- 18 programs for adults with 133 attendees
  - 26 people attending the gardening program with Partridge Creek Farm on April 9th
- 2 programs for teens with 8 attendees
  - 6 teens attended Graphic Novel Book Club on April 16th

Nicole Johnson

Librarian

Ishpeming Carnegie Public Library

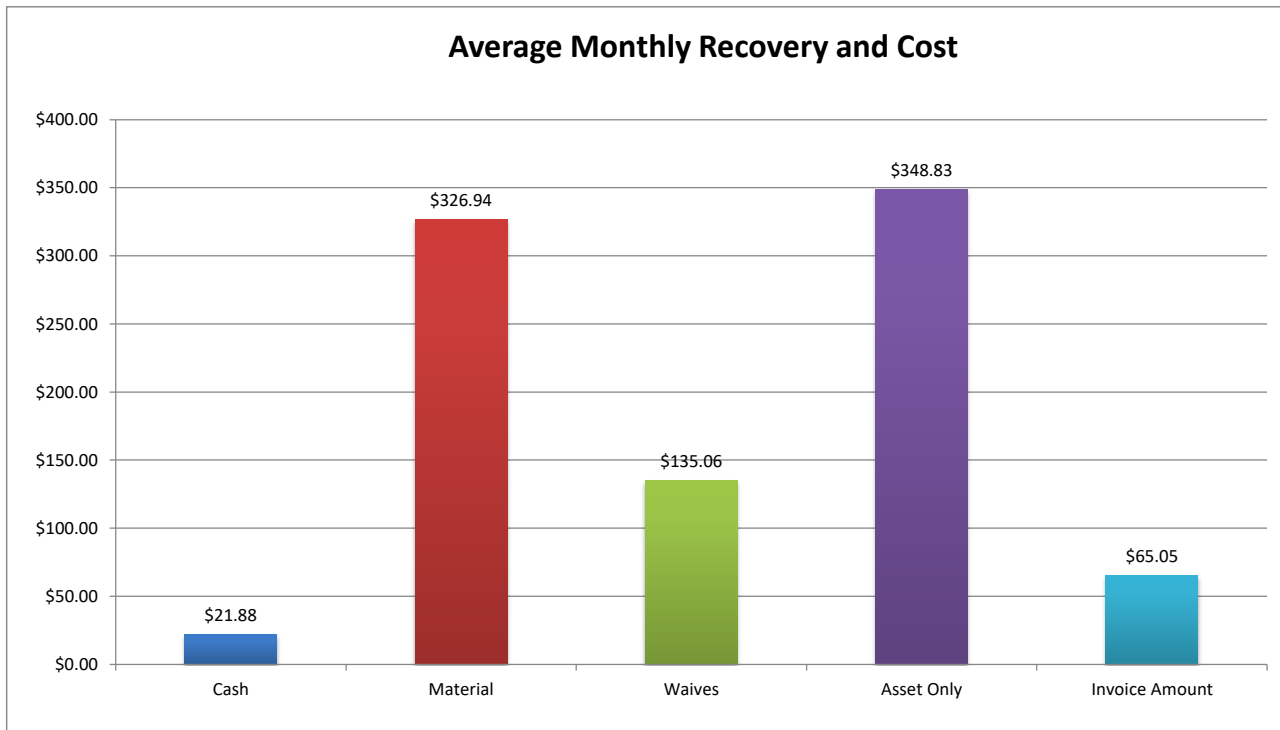
906-486-4381



## Monthly Recovery Statistics: Ishpeming Carnegie Public Library

5/2025 Through 4/2026

Month	Cash	Material	Waives	Total	Assets Only	Invoice Amount
April-26	\$7.40	\$689.77	\$340.83	\$1,038.00	<b>\$697.17</b>	\$81.55
March-26	\$5.00	\$187.95	\$60.00	\$252.95	<b>\$192.95</b>	\$11.65
February-26	\$145.20	\$405.99	\$519.76	\$1,070.95	<b>\$551.19</b>	\$81.55
January-26	\$0.00	\$297.89	\$23.30	\$321.19	<b>\$297.89</b>	\$69.90
December-25	\$19.00	\$210.94	\$54.60	\$284.54	<b>\$229.94</b>	\$81.55
November-25	\$10.00	\$334.99	\$100.40	\$445.39	<b>\$344.99</b>	\$58.25
October-25	\$0.00	\$310.00	\$116.31	\$426.31	<b>\$310.00</b>	\$116.50
September-25	\$15.00	\$375.85	\$39.70	\$430.55	<b>\$390.85</b>	\$23.30
August-25	\$0.00	\$228.00	\$110.90	\$338.90	<b>\$228.00</b>	\$58.25
July-25	\$59.00	\$140.00	\$40.20	\$239.20	<b>\$199.00</b>	\$93.20
June-25	\$2.00	\$562.94	\$162.70	\$727.64	<b>\$564.94</b>	\$58.25
May-25	\$0.00	\$178.98	\$52.00	\$230.98	<b>\$178.98</b>	\$46.60
<b>Total</b>	<b>\$262.60</b>	<b>\$3,923.30</b>	<b>\$1,620.70</b>	<b>\$5,806.60</b>	<b>\$4,185.90</b>	<b>\$780.55</b>
<b>Average</b>	<b>\$21.88</b>	<b>\$326.94</b>	<b>\$135.06</b>	<b>\$483.88</b>	<b>\$348.83</b>	<b>\$65.05</b>
<b>Total ROI: \$7:1</b>						



Beanstack - May 2026

Beanstack Monthly Registration & Participation Totals

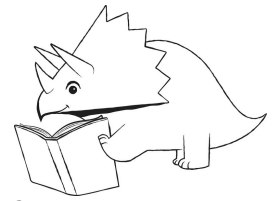
Month	New Accounts	New Readers	Completed Activities	Completed Activity Badges	Logged Books	Logged Minutes
April 2026	1	1	22	16	1,213	32,158
March 2026	1	1	13	10	1,487	34,570
February 2026	6	6	45	39	1,532	52,636
January 2026	16	16	36	31	1,514	60,677
December 2025	4	4	2	1	1,115	31,606
November 2025	3	3	42	28	1,095	32,268
October 2025	0	0	50	47	1,325	36,956
September 2025	13	13	26	19	1,066	31,847
August 2025	46	46	967	663	992	179,807
July 2025	2	2	66	40	1,211	163,804
June 2025	46	46	82	44	1,151	68,807
May 2025	2	2	6	2	609	26,453
April 2025	7	7	13	11	886	25,594
<b>TOTAL:</b>	<b>147</b>	<b>147</b>	<b>1,370</b>	<b>951</b>	<b>15,196</b>	<b>777,183</b>



ISHPEMING CARNEGIE  
PUBLIC LIBRARY

# SUMMER READING EVENTS

Welcome to the Ishpeming Carnegie Public Library's 2026 Summer Reading Program!  
All events are free and open to the public!



## Summer Reading Kick-Off Week - Tuesday, June 9 - Friday, June 12

All ages (babies, kids, teens, and adults) are invited to participate in our Summer Reading Program! Register & choose a free book!  
Can't make the kickoff? You can register any time this summer.

## Summer Reading Kick-Off for Adults - Tuesday, June 9 at 11am - 2pm

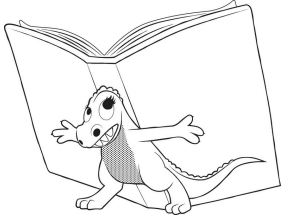
Adults are invited to join us for the kick-off to our Summer Reading Program! Join us to register for the program and enjoy coffee and donuts while you are here. Drop-in and learn about all of the fun things happening this summer!

### Adult Horror Book Club

Wednesday, June 10 at 6pm - discussing *Ring Shout* by P. Djeli Clark

Wednesday, July 29 at 6pm - discussing *Pathogenesis* by Jonathan Kennedy

Wednesday, August 26 at 6pm - discussing *The Child Thief* by Brom



### Graphic Novel Book Club (Grades 4-7)

Thursday, June 11 at 4pm

Thursday, July 9 at 4pm

Thursday, July 23 at 4pm

Thursday, August 13 at 4pm

Join us for discussion and snacks. Copies of the book will be available to checkout at the library ahead of time. Newcomers are always welcome to attend.

### Zumba Class - Saturday, June 13 at 11am

Adults are invited to join us for free Zumba classes at the Ishpeming Carnegie Public Library with instructor, Lola from Aurora Fitness & Yoga! Funded with support from Molina Healthcare of Michigan.

### Treasure Show N' Tell - Saturday, June 13 at 2pm

Have you ever wondered how much an antique of yours is worth? Do you have old treasures taking up space? Join Corie Richley from Superior Finds LLC to learn how her business can help with downsizing and clearing clutter that so many of us accumulate throughout the years. She also invites you to bring an item that you would like her to appraise for you at the program. This will be a fun and lighthearted workshop to see what different items are worth!

### Michigan Science Center "Dinosaurs of Michigan" Hands-On Workshops

- Tuesday, June 16 at 11am & 12:30pm

Travel back to the ancient seas of Michigan and uncover stories hidden in stone from honeycomb corals and trilobites to the colorful feathers of bird-like dinosaurs. Through hands-on fossil matching, microscopes, and paleo-art, discover how scientists piece together life from hundreds of millions of years ago. For children, tweens, and teens. \*Two opportunities to attend this event, registration is required and space is limited, please call the library to register\*

### Adult Book Club

Tuesday, June 16 at 2pm & Wednesday, June 17 at 6pm - discussing *The Fountains of Silence* by Ruta Sepetys

Tuesday, July 21 at 2pm - discussing *A Good Animal* by Sara Maurer

Tuesday, August 18 at 2pm - discussing *Witches of Westridge* by J.L. Hyde



### Storytime at the Park

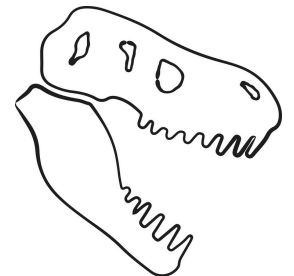
June 17 at 11am - National Mine - Tilden Township Park (650 Co Rd PBD)

July 8 at 11am - Tilden Township Park (650 Co Rd PBD)

July 22 at 11am - Al Quaal Park

August 5 at 11am - Al Quaal Park

Join us for storytime followed by playtime at the park!



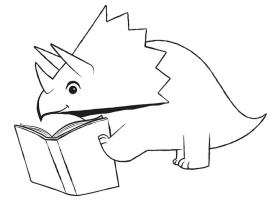
### Art Classes with Courtney Johnson (Registration Required)

June 17 at 2pm - Multimedia Technique Sampler

July 2 at 4pm - Night Sky Fireworks Grand Finale

July 29 at 2pm - Ishpeming Sunset Silhouette

Join us for guided art classes with local artist, Courtney Johnson. Call the library at 906-486-4381 to register for any classes you wish to attend! For tweens/teens and adults.



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## **Social Security: Your Questions Answered with Edward Jones - Wednesday, June 17 at 5pm**

Social Security: Your Questions Answered is an educational program for people who are nearing retirement, ages 55 and up who have questions about social security.



## **Crochet Club**

Thursday, June 19 at 2pm

Thursday, July 23 at 2pm

Thursday, August 13 at 2pm & Thursday, August 27 at 2pm

Gather with fellow crafters to socialize while you work on a project of your choice.

Beginning supplies and instruction will be provided.

## **Native American Boarding School Presentation with Tom Biron, Survivor of the Holy Childhood Boarding School - Thursday, June 18th at 5:30pm**

Tom Biron is Crane Clan (Ajjawk Dodam) and a member of the Anishinaabe Ojibwe First Nation known as Garden River (Kitigan Zibing) in the Gathering place (Bawaating) also known as Sault Ste Marie. Tom Biron is a survivor of the Holy Childhood Boarding School and will be sharing the truths about his experiences at the boarding school from 1956-57.

## **Friday Crafternoons for Tweens/Teens**

Friday, June 19th at 2pm - Painted Book Edges \*Registration Required\*

Friday, June 26th at 2pm - Fantasy Map Making

Friday, July 10 at 2pm

Friday, July 17 at 2pm

Friday, July 31 at 2pm

For tweens and teens, ages 10+. For events requiring registration, please call the library to register.

## **Preschool Dinosaur Day - Tuesday, June 23 from 11:00am-12:30pm**

ICPL and the Great Start Parent Coalition will team up to offer learning stations and play opportunities all about dinosaurs! Chief Chad of the Ishpeming Police Department will also be here to give books to children as part of the "Books and Badges" program. Ages 6 and under.

## **Project Linus: Fiber Artists Meetup**

Tuesday, June 23 at 2pm

Calling all fibers artists including knitters, crocheters, quilters, and other fiber crafters! Gather together to work on blankets for Project Linus, an organization that donates homemade blankets to children in need. Bring your own project to work on for the cause. Also, yarn will be provided to make blankets to donate.

## **Bigfoot at the Library - Mike Familant, Live: Beyond the Footprints Tour - Wednesday, June 24 at 5pm**

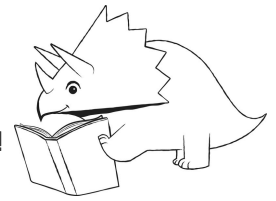
Join Producer, Lead Investigator and New Jersey Native Mike Familant as he shares his experiences researching and tracking down the truth behind North America's most iconic cryptid, Bigfoot. Bigfoot, Sasquatch, Grassman, Skunk Ape or Big Red Eye, whatever name you choose to call this large, bipedal hominid, Mike has probably tried to track it down. Mike has been researching this amazing creature for over 15 years, and has captured some impressive evidence along the way. From the Florida Swamps to the North Country of Maine and everywhere in between, Mike is the full-time, lead investigator and producer of the show, "In the Shadow of Big Red Eye. A Q&A will be held after the presentation and Mike will be available after for photographs and autographs.

## **All About Fossils with the Michigan Geological Survey - Thursday, June 25 at 1pm**

Learn about fossils, how they were created, where and how we find them, and what they tell us about Earth history! Featuring hands-on activities and the opportunity to explore fossil samples! For ages 6+.

## **Author Visit: Alex (John Gubbins son)**

Thursday, June 25 at 5:30pm



## **Titanic & Her Local Ties with Emily Cummings - Saturday, June 27 at 1pm**

Emily Cummings is the Local History/Adult Programming Coordinator for the Dickinson County Library, which has allowed her to delve into our history in such an exciting, fun, and rewarding way. When she learned there were local ties to a family onboard the Titanic that had lived close to the house she grew up in on the East Side, she was intrigued. She wanted to learn more about these people and why they were sailing across the Atlantic on this incredible "unsinkable" ship. Through this research, she was able to connect to the tragedy in a much more personal way and wanted to share the stories of these families with others in this presentation.

## **Gnome Place Like Marquette Storytime - Tuesday, June 30 at 11am**

Local author, MaryAnne Welch will lead our group in a storytime featuring her "viral" picture book, Gnome Place Like Marquette. Storytime will be followed by a discussion about all of the amazing places and things to do in both Marquette and Ishpeming and a themed craft.

## **Pilates Mix with Amber (Registration Required)**

Tuesday, June 30 at 4pm

Tuesday, July 14 at 4pm & Tuesday, July 28 at 4pm

Tuesday, August 11 at 4pm & Tuesday, August 25 at 4pm

Strengthen, stretch, and move with intention in Pilates Mix, a blend of Pilates with functional movement and a touch of a challenge. This class targets the upper body, lower body, and core, building strength, stability, and coordination from the inside out! Bring your own mat if you would like and ankle weights will be provided. Funded with support from Molina Healthcare of Michigan.

Call the library at 906-486-4381 to register. You are welcome to register for any number of sessions you would like!

## **Living Fossils with the Ann Arbor Hands-On Museum - Wednesday, July 1 at 1pm**

Find out what happens after the sun goes down in this exciting exploration into the world of nocturnal animals. Meet different live animals such as bats, reptiles, and arachnids to learn why they choose to work in the dark and how they are adapted for life at night.

Call the library at 906-486-4381 to register.

## **New Photo Discoveries with Jack Deo - Wednesday, July 1 at 5:30pm**

Join us for one of Jack Deo's local history presentations! Deo has uncovered some new photos of Negaunee, Ishpeming, Champion, and Michigamme that he will present, as well as look at some local charcoal kiln history.

## **Book Club at the Ishpeming Senior Center**

Thursday, July 2 at 11am - discussing *A Good Animal* by Sara Maurer

Thursday, August 6 at 11am - discussing *This Book Made Me Think of You* by Libby Page

## **Chalk the Walk - July 7 at 1pm at the Ishpeming Senior Center**

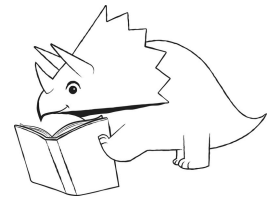
Create colorful creations outside of the Senior Center with sidewalk chalk! When you are finished, head inside for an ice cream treat!

All ages.

## **Up in the U.P.: Stories and Songs about Mining Towns - Wednesday, July 8 at 5:30pm**

Ironwood based singer/storyteller Bill Jamerson will present an hour-long program of songs and stories about life in the mining towns of Negaunee and Ishpeming. Drawing on stories told to him by local miners, Jamerson combines stories, with original songs played with his guitar to create a program as entertaining as it is important. His show is about people both ordinary and extraordinary, with stories of strength, wit and charm. Dressed as an iron miner, Jamerson tells stories about the immigrant journey, the work underground, growing up as a child in the 1930's, unionizing and mining disasters. He will perform original songs about the Barnes-Hecker, Breiting #5,

Mansfield Mine near Crystal Falls and Pabst Mine in Ironwood.



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## **Books and Badges Special Event - Friday, July 11 at**

Join us for a storytime event featuring special guest Chief Radabaugh of the Ishpeming Police Department. Featuring a reading of "If You Give a Pig a Pancake", with children in attendance receiving a free copy of the book. Attendees should come in their pajamas and be ready to celebrate the most important meal of the day.

## **Tot Dance Party - Tuesday, July 14 at 11am (Ages 6 and under)**

Dancing fun begins with a few fan favorites (Freeze Dance, etc) and ends with a chance to let loose any way you choose.

## **Tai Chi Qigong with Dr. Traci Baxendale Ball (Registration Required)**

Wednesday, July 15 at 1pm

Wednesday, August 12 at 1pm

Join us for free sessions of Tai Chi Qigong with Dr. Traci Baxendale Ball, a seasoned martial artist and 3rd Dan Sensei and the founder of Tai Chi For Recovery. Community Tai Chi Qigong is a form of social cognition - it has special benefits because we all move together. Join us for mindfulness, breathing, and gentle movement with Tai Chi. Funded with support from Molina Healthcare of Michigan. Registration required. Call the library at 906-486-4381 to register. You are welcome to register for any number of sessions you would like!

## **Illustrated History of the Soo Locks - Wednesday, July 15 at 5:30pm**

This presentation takes a deep dive into historic photos dating back to the 1860s to review the construction of the eight locks built on the St. Marys River and put them into the context of world and US events. This presentation also includes an update on the 9th one currently being built.

## **Teamwork 24/7: Marquette to Cleveland - Thursday, July 16 at 2pm**

Michelle Briggs, Chief Park Ranger of the Soo Locks, invites children to pretend they are aboard a freighter traveling from Marquette hauling iron ore. Throughout the course of the presentation children will learn about various jobs on board their "ship", the importance of cargo, and how the US Army Corps of Engineers and Coast Guard work together to keep it all moving. Ages 8+.

## **Weave a Trinket Basket - Saturday, July 18 at 10am-3pm (Adults, Registration Required)**

This class will give attendees an introduction to basketry techniques taught by a local basket maker. Materials and supplies will be provided. Class is for adults. Registration is required and space is limited. Due to the length of the program, attendees are encouraged to bring a lunch or snack! Call the library at 906-486-4381 to register.

## **Alex Thomas and Friends Interactive Puppet Show - Tuesday, July 21 at 11am**

Three baby dinosaurs are about to hatch—and you get a front-row seat! This interactive puppet show brings the prehistoric world roaring to life as adorable baby dinosaur puppets crack out of their eggs during the live performance. Through fun storytelling, audience participation, and plenty of dino-mite moments, you'll explore different dinosaur species, ancient ecosystems, and the exciting world of paleontology. It's an egg-cellent blend of education and entertainment that's perfect for young dinosaur enthusiasts!

## **Author Visit: Sara Maurer - Wednesday, July 22 at 5:30pm**

Sara Maurer will be at the Ishpeming Carnegie Public Library for an author presentation and book signing, featuring her debut novel, *A Good Animal*. Snowbound Books will be here with copies of her books for sale!

## **Bright Star Theatre: Dino Academy - Friday, July 24 at 1pm**

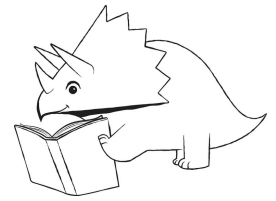
It's a dinosaur discovery show! Realistic dinosaur puppets will take the audience on an interactive wildlife encounter hosted by the esteemed Dr. Sarah Tops.

## **Poo from the Past - Tuesday, July 30 at 1pm**

Learn about what ancient cultures from around the world ate...by excavating [clay] poop! Archaeologists often research this way, when petrified excrement has been found. A hands-on and fascinating way to dig into human history. Drop in anytime between 1 and 2pm to attend this program hosted by the Marquette Regional History Center. Ages 5+.

## **Mackinac Bridge: Then and Now - Wednesday, July 30 at 5:30pm**

Kim Nowack, Bridge Director for the Mackinac Bridge Authority will present on the history of transportation in the Straits area and the building of the Mackinac Bridge. Nowack will also talk about maintenance on the bridge and bridge-related current events.



Welcome to the Ishpeming Carnegie Public Library's 2026 Summer Reading Program!  
All events are free and open to the public!

## **Parent/Tot Yoga with Kristen Carlson**

Friday, July 31 at 10am

Friday, August 14 at 10am

Certified yoga instructor, Kristen Carlson will be at the Ishpeming Carnegie Public Library to lead Parent/Tot Yoga! Engage with your little one(s) and enjoy an interactive story set to yoga poses. Experience exciting, energetic moves and calming breathing techniques. Ages 5 and under with a caregiver.

## **Chair Yoga with Kristen Carlson**

Friday, July 31 at 11am

Friday, August 14 at 11am

Certified yoga instructor, Kristen Carlson will be at the Ishpeming Carnegie Public Library to lead a session of Chair Yoga! Accessible to both beginners and those more experienced with yoga. Event is free. Funded with support from Molina Healthcare of Michigan.

## **Refugee Panel with Arwen - Wednesday, August 5 at 5pm**

text

## **Drop-In and Draw Club - Thursday, August 6 at 4pm**

text

## **Summer Reading: Last Day to Turn in Reading Logs - Saturday, August 8**

It is the final day to turn in your reading logs at the library or log time for the challenge on Beanstack!

## **The Wallens Concert - Saturday, August 8 at 2pm**

The Wallens hail from Ishpeming and have brought their close-knit harmony vocals and storytelling to Australia, Europe, and across the US. Molly is a classically-trained vocalist with experience in opera and bluegrass alike. Guitarist/vocalist Brian Keith Wallen won 2nd place in the 2015 International Blues Challenge. A fun and inclusive folk duo, their music is heavily influenced by bluegrass. Featuring both originals and covers, you'll hear everything from Grateful Dead jams to singer/songwriter favorites by the likes of John Prine, Sierra Ferrell, and more.

## **Wish You Were Here: Some Brief Notes on the History of Postcards**

### **- Wednesday, August 12 at 5:30pm**

In the years before the telephone and then the Internet transformed our communication systems, postcards were an efficient and fun way to connect with friends and family. Postcards were not only encouraged while traveling away from home for work or leisure, it was a way to inexpensively send notes to people just to let them know you were thinking about them. Along the way, it became a very important means of communication throughout the 20th Century and into the 21st. This presentation shares the history of the postcard in the United States and beyond, while looking at many examples of the different types that were available to send. We will explore both the images on the front and the messages on the back - a fun way to take yourself back in time for the price of a stamp.

## **Papercrafting Flowers with Between the Pages - Saturday, August 15 at 1pm**

Ashley from Between the Pages will guide us in creating flowers from discarded book pages! All supplies are provided. For adults and kids ages 8+.

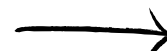
## **Author Visit: J.L. Hyde - Wednesday, August 19 at 6pm**

J.L. Hyde will be at the Ishpeming Carnegie Public Library for an author presentation and book signing, featuring her book, *Witches of Westridge*. Snowbound Books will be here with copies of her books for sale!



## **Join our Summer Reading Challenge on Beanstack!**

Log your reading, submit book reviews online, and participate in fun activities all summer long.



## **Join the Friends of the Library!**

A non-profit volunteer organization that benefits the library. New members are always welcome! Meetings are held the second Thursday of the month. The Friends group will not meet in the summer.

Next meeting: September 10 at 7pm

## **Sign Up for a Library Card!**

Residents of the city of Ishpeming, as well as the townships of Champion, Ely, Humboldt, Ishpeming, and Tilden are all eligible to register for a library card at the Ishpeming Carnegie Public Library. Also, if you have a library card with the Negaunee Public Library, you can also sign up for a card!

## **Superiorland Library Co-op App**

Navigate our online catalog, place holds on materials, and view your account status with our new library app! To access the app, search for "Superiorland Library Co-op" in the app store, download the app, and login with your library card number and PIN (which is the four-digit year you were born).

## **Libby**

Read digital ebooks, audiobooks, and magazines on the Libby app with your library card! Be sure to sign into all TWELVE of our partner libraries to maximize your collection.

## **Soar and Explore with the Michigan Activity Pass!**

Your library card can get you access to Michigan's finest parks, museums, and activities throughout the state! Get your pass at [miactivitypass.org](http://miactivitypass.org)

## **1000 Books Before Kindergarten**

You can join the program today using the Beanstack app or by stopping by the library. Begin the program with a keepsake badge book, earn a special prize at 500 books, and a t-shirt upon completion!

## **Strawberry Hill Seed Library**

Check out seeds from our seed library for free and start your garden!

## **Puzzle Library**

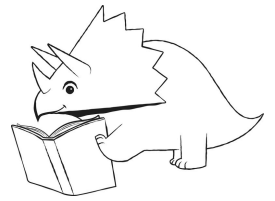
Donate a puzzle to exchange for a new-to-you puzzle for free!



ISHPEMING CARNEGIE  
PUBLIC LIBRARY

# SUMMER READING

Welcome to the Ishpeming Carnegie Public Library's 2026 Summer Reading Program!



## Thank you to our Summer Reading Sponsors!

Association of Friends of the Ishpeming Carnegie Public Library

R.L. Balconi Co.

Kiwanis Club of Ishpeming

David Leverton

Ishpeming Rock & Mineral Club



Lanes & Banquet Center  
Ishpeming, Michigan

PERIOD ENDING 04/30/2026  
 YTD BALANCE 04/30/2026  
 MONTH 04/30/2026  
 AVAILABLE BALANCE % BDET  
 USED

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDET USED
Fund 101 - GENERAL FUND						
Revenues						
101-000-619.000	LIBRARY COPIER FEES	1,679.43	685.18	124.48	994.25	40.80
101-000-646.000	SALE OF USED EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-000-656.000	LIBRARY BOOK FINES	1,777.60	626.03	105.61	1,151.57	35.22
101-000-657.000	PERAL FINES	32,792.76	14,379.05	3,386.99	18,413.71	43.85
101-000-658.000	ORDINANCE FINES	1,106.32	258.21	65.16	848.11	23.34
101-000-659.000	TOWNSHIP CONT-LIBRARY	9,487.33	9,771.95	0.00	(284.62)	103.00
101-000-665.000	INVESTMENT INTEREST	42,077.27	2,183.56	0.00	39,893.71	5.19
101-000-675.000	WELCME BASKET DONATIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES						
		88,920.71	27,903.98	3,682.24	61,016.73	31.38

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDET USED
Expenditures						
101-790-702.000	SALARIES	187,817.11	62,615.08	22,613.22	125,202.03	33.34
101-790-707.000	PART-TIME SALARIES	41,647.00	11,843.10	4,284.34	29,803.90	28.44
101-790-708.000	UNEMPLOYMENT COMPENSATION	37.64	21.41	2.98	16.23	56.88
101-790-709.000	FICA	15,924.53	5,786.31	2,103.61	10,138.22	36.34
101-790-712.000	INSURANCE OPT-OUT	4,732.79	1,280.00	400.00	3,452.79	27.05
101-790-713.000	OVERTIME	0.00	575.43	559.30	(575.43)	100.00
101-790-714.000	LONGEVITY PAY	0.00	0.00	0.00	0.00	0.00
101-790-716.000	RETIREMENT- DEFINED BENEFIT	24,978.22	12,278.37	3,025.93	12,699.85	49.16
101-790-717.000	MERS - DC	6,241.88	2,623.44	931.86	3,618.44	42.03
101-790-718.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
101-790-719.000	POST EMPLOYMENT HEALTH PLAN	2,782.57	958.37	344.48	1,824.20	34.44
101-790-720.000	WORKERS COMP INSURANCE	0.00	0.00	0.00	0.00	0.00
101-790-721.000	CLOTHING ALLOWANCE	444.72	327.00	0.00	117.72	73.53
101-790-724.000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
101-790-726.000	ACCURED LEAVE RESERVE	35.16	0.00	0.00	35.16	0.00
101-790-727.000	OFFICE SUPPLIES	5,150.00	1,408.73	193.82	3,741.27	27.35
101-790-727.001	OFFICE SUPPLIES-SPEC PROG	4,120.00	1,603.62	299.00	2,516.38	38.92
101-790-740.000	OPERATING SUPPLIES	2,060.00	2,538.26	146.23	(478.26)	123.22
101-790-775.000	REPAIR/MAINT. SUPPLIES	535.00	129.80	54.77	405.20	24.26
101-790-801.000	PROFESSIONAL SERVICES	5,150.00	1,872.97	1,027.41	3,277.03	36.37
101-790-850.000	COMMUNICATIONS	2,780.45	79.08	0.00	2,701.37	2.84
101-790-860.000	TRANSPORTATION & MEALS	183.60	0.00	0.00	183.60	0.00
101-790-920.000	UTILITIES - ELECTRICITY	9,922.57	6,469.88	0.00	3,452.69	65.20
101-790-921.000	UTILITIES - WATER/SEWER	1,429.13	571.36	275.21	857.77	39.98
101-790-922.000	UTILITIES - NATURAL GAS	4,554.53	1,040.31	0.00	3,514.22	22.84
101-790-930.000	REPAIRS & MAINTENANCE	4,202.00	618.55	325.00	3,583.45	14.72
101-790-945.000	VEHICLE RENTALS	0.00	0.00	0.00	0.00	0.00
101-790-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-790-957.000	TRAINING	515.00	414.00	0.00	101.00	80.39
101-790-975.003	BUILDING IMPROVEMENTS	1,030.00	335.97	0.00	694.03	32.62
101-790-980.000	OFFICE EQUIPMENT	0.00	271.63	67.89	(271.63)	100.00
101-790-982.000	BOOKS	58.63	0.00	0.00	58.63	0.00
101-790-982.001	PERIODICALS	0.00	0.00	0.00	0.00	0.00
101-790-982.002	DVD'S	0.00	0.00	0.00	0.00	0.00
101-790-982.003	AUDIO BOOKS	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
		326,332.53	115,662.67	36,655.05	210,669.86	35.44

Fund 101 - GENERAL FUND:	88,920.71	27,903.98	3,682.24	61,016.73	31.38
TOTAL REVENUES					

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISHPEMING  
 PERIOD ENDING 04/30/2026

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 04/30/2026 (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2026 (DECREASE)	AVAILABLE BALANCE (ABNORMAL)	% BDCI USED
Fund 101 - GENERAL FUND		326,332.53	115,662.67	36,655.05	210,669.86	35.44
TOTAL EXPENDITURES		(237,411.82)	(87,758.69)	(32,972.81)	(149,653.13)	36.96
NET OF REVENUES & EXPENDITURES						

GL NUMBER	DESCRIPTION	2026		YTD BALANCE 04/30/2026	ACTIVITY FOR MONTH 04/30/2026	AVAILABLE BALANCE	% BDCST USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
<b>Fund 268 - CARNEGIE LIBRARY SPEC FD</b>							
<b>Revenues</b>							
268-000-646.000	SALE OF USED EQUIPMENT	0.00		0.00		0.00	0.00
268-000-665.000	INTEREST EARNED	2,029.84		156.59	0.00	1,873.25	7.71
268-000-675.000	CONTRIBUTIONS	5,150.00		15,223.83	2,343.05	(10,073.83)	295.61
<b>TOTAL REVENUES</b>		<b>7,179.84</b>		<b>15,380.42</b>	<b>2,343.05</b>	<b>(8,200.58)</b>	<b>214.22</b>
<b>Expenditures</b>							
268-790-702.000	SALARIES	0.00		0.00	0.00	0.00	0.00
268-790-708.000	UNEMPLOYMENT COMPENSATION	0.00		0.00	0.00	0.00	0.00
268-790-709.000	FICA	0.00		0.00	0.00	0.00	0.00
268-790-712.000	INSURANCE OPT-OUT	0.00		0.00	0.00	0.00	0.00
268-790-713.000	OVERTIME	0.00		0.00	0.00	0.00	0.00
268-790-714.000	LONGEVITY PAY	0.00		0.00	0.00	0.00	0.00
268-790-716.000	RETIREMENT- DEFINED BENEFIT	0.00		0.00	0.00	0.00	0.00
268-790-717.000	MERS - DC	0.00		0.00	0.00	0.00	0.00
268-790-718.000	HEALTH INSURANCE	0.00		0.00	0.00	0.00	0.00
268-790-719.000	POST EMPLOYMENT HEALTH PLAN	0.00		0.00	0.00	0.00	0.00
268-790-720.000	WORKERS COMP INSURANCE	0.00		0.00	0.00	0.00	0.00
268-790-721.000	CLOTHING ALLOWANCE	0.00		0.00	0.00	0.00	0.00
268-790-724.000	LIFE INSURANCE	0.00		0.00	0.00	0.00	0.00
268-790-726.000	ACCRUED LEAVE RESERVE	0.00		0.00	0.00	0.00	0.00
268-790-727.000	OFFICE SUPPLIES	5,150.00		429.66	250.00	4,720.34	8.34
268-790-740.002	SUPPLIES - WORK AREA	0.00		0.00	0.00	0.00	0.00
268-790-740.003	SUPPLIES - SINK/BATHROOM	0.00		0.00	0.00	0.00	0.00
268-790-801.000	PROFESSIONAL SERVICES	0.00		0.00	0.00	0.00	0.00
268-790-801.001	PROFESSIONAL SERV-PAINTING	0.00		0.00	0.00	0.00	0.00
268-790-801.004	PROFESSIONAL SERV-CARPETING	0.00		0.00	0.00	0.00	0.00
268-790-801.005	PROFESSIONAL SERV-ELECTRICAL	0.00		0.00	0.00	0.00	0.00
268-790-801.006	PROFESSIONAL SERV-WINDOWS	0.00		0.00	0.00	0.00	0.00
268-790-956.000	MISCELLANEOUS	0.00		0.00	0.00	0.00	0.00
268-790-956.001	MISC. - FURNITURE	0.00		0.00	0.00	0.00	0.00
268-790-980.000	EQUIPMENT	0.00		0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>		<b>5,150.00</b>		<b>429.66</b>	<b>250.00</b>	<b>4,720.34</b>	<b>8.34</b>
<b>Fund 268 - CARNEGIE LIBRARY SPEC FD:</b>							
<b>TOTAL REVENUES</b>		<b>7,179.84</b>		<b>15,380.42</b>	<b>2,343.05</b>	<b>(8,200.58)</b>	<b>214.22</b>
<b>TOTAL EXPENDITURES</b>		<b>5,150.00</b>		<b>429.66</b>	<b>250.00</b>	<b>4,720.34</b>	<b>8.34</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>2,029.84</b>		<b>14,950.76</b>	<b>2,093.05</b>	<b>(12,920.92)</b>	<b>736.55</b>

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 04/30/2026 (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2026 INCREASE (DECREASE)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
<b>Fund 271 - LIBRARY STATE AID</b>						
<b>Revenues</b>						
271-000-566.000	STATE AID PAYMENTS	11,600.00	6,998.86	0.00	4,601.14	60.34
271-000-665.000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
271-000-699.101	TRANSFER IN - GENERAL FUND	7,815.00	0.00	0.00	7,815.00	0.00
<b>TOTAL REVENUES</b>		<b>19,415.00</b>	<b>6,998.86</b>	<b>0.00</b>	<b>12,416.14</b>	<b>36.05</b>
<b>Expenditures</b>						
271-790-965.000	LIBRARY SYSTEM	19,415.00	9,084.26	5,082.80	10,330.74	46.79
<b>TOTAL EXPENDITURES</b>		<b>19,415.00</b>	<b>9,084.26</b>	<b>5,082.80</b>	<b>10,330.74</b>	<b>46.79</b>
<b>Fund 271 - LIBRARY STATE AID:</b>						
<b>TOTAL REVENUES</b>		<b>19,415.00</b>	<b>6,998.86</b>	<b>0.00</b>	<b>12,416.14</b>	<b>36.05</b>
<b>TOTAL EXPENDITURES</b>		<b>19,415.00</b>	<b>9,084.26</b>	<b>5,082.80</b>	<b>10,330.74</b>	<b>46.79</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>(2,085.40)</b>	<b>(5,082.80)</b>	<b>2,085.40</b>	<b>100.00</b>

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 04/30/2026 (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
<b>Fund 401 - PUBLIC IMPROVEMENT FUND</b>						
<b>Revenues</b>						
401-000-646.000	SALE OF USED EQUIPMENT	0.00	0.00	0.00	0.00	0.00
401-000-665.000	INTEREST EARNED	5,000.00	960.64	0.00	4,039.36	19.21
401-000-675.000	CONTRIB. FROM PRIVATE SOURCE	0.00	0.00	0.00	0.00	0.00
401-000-699.101	TRANSFER IN - GENERAL FUND	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>		<b>5,000.00</b>	<b>960.64</b>	<b>0.00</b>	<b>4,039.36</b>	<b>19.21</b>
<b>Expenditures</b>						
401-790-975.000	BUILDING IMPROVEMENTS	200,000.00	153,308.80	83,561.50	46,691.20	76.65
401-790-975.001	ENGINEERING STUDY (ADA)	0.00	0.00	0.00	0.00	0.00
401-790-975.011	ADA - ENGINEERING STUDY	0.00	0.00	0.00	0.00	0.00
401-790-980.000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
401-790-980.007	COMPUTER WORKSTATION	2,781.00	744.95	0.00	2,036.05	26.79
401-790-982.000	BOOKS	44,032.50	9,252.60	2,554.50	34,779.90	21.01
401-790-982.001	PERIODICALS	4,985.20	839.71	194.97	4,085.49	18.05
401-790-982.002	VIDEO CASSETTES	4,068.50	236.29	0.00	3,772.21	7.28
401-790-982.003	RECORDS/AUDIO CASSETTES	8,404.80	1,204.17	102.00	7,200.63	14.33
<b>TOTAL EXPENDITURES</b>		<b>264,272.00</b>	<b>165,706.52</b>	<b>86,412.97</b>	<b>98,565.48</b>	<b>62.70</b>
<b>Fund 401 - PUBLIC IMPROVEMENT FUND:</b>						
<b>TOTAL REVENUES</b>		<b>5,000.00</b>	<b>960.64</b>	<b>0.00</b>	<b>4,039.36</b>	<b>19.21</b>
<b>TOTAL EXPENDITURES</b>		<b>264,272.00</b>	<b>165,706.52</b>	<b>86,412.97</b>	<b>98,565.48</b>	<b>62.70</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(259,272.00)</b>	<b>(164,745.88)</b>	<b>(86,412.97)</b>	<b>(94,526.12)</b>	<b>63.54</b>
<b>TOTAL REVENUES - ALL FUNDS</b>						
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>120,515.55</b>	<b>51,243.90</b>	<b>6,025.29</b>	<b>69,271.65</b>	<b>42.52</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>615,169.53</b>	<b>290,883.11</b>	<b>128,400.82</b>	<b>324,286.42</b>	<b>47.29</b>
		<b>(494,653.98)</b>	<b>(239,639.21)</b>	<b>(122,375.53)</b>	<b>(255,014.77)</b>	<b>48.45</b>

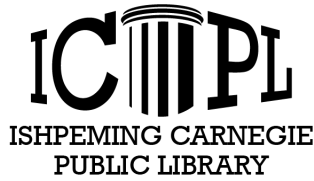
## Ishpeming Friends of the Library Meeting 04/09/26

- I. Meeting open 7pm, 4 friends present, 1 librarian
- II. Reports
  - A. Children's librarian-
    1. Sarah Weeks coming in May
    2. Summer readin getting scheduled
    3. Education Neighborhood by Rogers institute discussed
  - B. Librarian, annual report is available for review
    1. 35,149 visits in 2025
    2. 54,502 check outs in 2025
    3. 44,819 items on hand
  - C. Secretary's report accepted
  - D. Treasurer's report:
    1. Balance forward \$4824.16
    2. Cetera balance \$105,652
  - E. Correspondence: none
  - F. Newsletter has been sent out
  - G. Calendar updates: none, committee hasn't met yet
  - H. Friends Corner, nothing new to report
  - I. Display Cabinet- 250 year anniversary of declaration of independence being considered.
- III. Old business-
  - A. Spring Book sale April 24- 25
    1. Book sorting will take place April 20<sup>th</sup>
    2. April 23<sup>rd</sup> from 1:00- 4:00 set up will take place
    3. Shelving unit we bought it too flimsy to be used – Marilyn Andrew made a motion to allocate \$1000 to buy a new wheeled bookshelf, Rae seconded it. All yes.
    4. Volunteer sign up reviewed, all shifts covered
  - B. Heating system for library should be completed by May 1<sup>st</sup>.
- IV. New business
  - A. Book discharge discussed- books not sold for 3 sales to be discharged to
    1. St Vinneys
    2. Restore
    3. Senior Center
  - B. Next Meeting May 14, 2026 is annual meeting
    1. Pay dues- \$5 p/ year
    2. Review bylaw

3. Elect officers- Ann Kananen treasurer expires 2026  
Amy Robare secretary expires 2027, Kay Tupalo president expires  
2028

C. Other new business- we may ask James Strain to do a presentation on  
Ben Franklin at the library and the friends will fund it.

V. Adjournment at 8:00



**Written Report for the May 21, 2026 Meeting**

Jesse Shirtz, Library Director

**Outreach**

- Senior Center Book Club continues to meet at the Ishpeming Multi-Purpose Senior Center once per month.
- Silent Book Club meets once per month at Velodrome in Ishpeming for a relaxed reading and socializing hour.
- Nicole will represent the library at Family Night at Aspen Ridge on Tuesday, May 19.
- Aspen Ridge 2nd Graders all have field trips to the library on Wednesday, May 20.

**Summer Reading 2026**

- This year’s Summer Reading Program, *Unearth A Story*, will run from June 9 through August 1, 2026. Donations/grants recorded through 5/19/2026:

○

Donor	Amount	Items/Notes
Friends of the Library	\$1,500.00	prizes/giveaways
906 Family Dentistry, P. C.	\$100.00	
TruNorth	\$50.00	
West End Gymnastics Center	\$150.00	
Moyle Trucking & Excavating, Inc.	\$50.00	
Northern Veterinary Associates	\$100.00	
Little Caesars		2 free pizzas for a program
David Leverton (via PayPal)	\$100.00	
Cattron's Lumber	\$50.00	
Iron Range Agency/Tricor Insurance	\$50.00	
Dave's Collision Center	\$100.00	
First Bank	\$250.00	
Lake Superior Art Association	\$500.00	GRANT for art supplies
Ishpeming Lions Club	\$100.00	
R.L. Balconi Co.	\$100.00	
Kiwanis Club of Ishpeming	\$350.00	
Rotary Club of Ishpeming	\$250.00	
River Rock Lanes & Banquet Center		2 free bowling games for every kid who completes SRP

○ Total received: \$3,800



### **Library Repairs**

The replacement of the current steam heating system with a hot water system is underway. The old steam boiler has been dismantled and removed, as well as the old piping and all of the old-style radiators. The new boilers are hung. The radiators are installed and the piping has been run, and is in the process of being insulated. Current estimates are that we'll have a completed heating system by the start of Summer Reading (June 9). Several large furniture items will be declared surplus as they no longer fit/are no longer needed following the installation of the new radiators.

### **Policy Manual**

- Meeting Room Policy: with the City Attorney; waiting for feedback on the need for an indemnification clause. **I requested an update on 5/19/2026.**
- Board of Trustee Bylaws: waiting for feedback from city on existence of an "ethics statement" or something comparable within the city already. **I requested an update on 5/19/2026.**
- Library Card Policy: Includes a new section with fee information for non-resident library card holders; **First Reading is on this agenda**

## **ICPL Library Card Policy**

Adopted by the Ishpeming Carnegie Public Library Board on \_\_\_\_\_

### **Library Card Policy**

Ishpeming Carnegie Public Library (ICPL) cards are issued in order to identify eligible users and to determine the level of access to services and resources.

### **Library Card Types**

**Resident Cards:** Anyone who lives in, works in, or is the legal owner of real or personal property in the City of Ishpeming or in a township that has contracted for library service one of the following townships: Champion, Ely, Humboldt\*, Ishpeming, Tilden, qualifies for a Resident Card. Anyone who lives in, or is the legal owner of real or personal property in the service area of the Negaunee Public Library or Republic-Michigamme School Public Library are eligible for a resident card due to reciprocal agreements for library service between ICPL and these libraries.

\*The ICPL legally serves 79.4% of Humboldt Township. To determine if an address is within this service area please ask library staff or visit [milibraryfinder.org](http://milibraryfinder.org). The remainder of Humboldt Township is legally part of the service area of the Republic-Michigamme School Public Library.

**Non-Resident Cards:** A person who does not legally qualify for residency under any of the above definitions is considered a non-resident and may apply for a card for an annual fee.

**Non-Resident Seasonal Cards:** A person who does not legally qualify for residency under any of the above definitions is considered a non-resident and may apply for a card for a 16-week period for a fee. [Household vs. individual? (how will that affect computer use for minors?)]

**Non-Resident Digital-Only Cards:** A person who does not legally qualify for residency under any of the above definitions is considered a non-resident and may apply for a card to access digital resources ONLY (no physical item use/checkout/ILL) for an annual fee.

**Non-Resident Physical-Only Cards:** A person who does not legally qualify for residency under any of the above definitions is considered a non-resident and may apply for a card to access physical resources ONLY (no digital resource use) for an annual fee.

**Teacher Cards:** Educators and homeschooling parents who reside in our service area or have purchased a Non-Resident Card may apply for a Teacher Card which grants all of the same services of a Resident Card, with an extended 5-week long checkout period. Teachers may have separate library cards for personal and classroom use.

**Juvenile & Teen Cards:** With the exception of an emancipated minor, a parent or legal guardian with proof of identity and legal address must sign the ICPL registration form of any applicant under 18 years of age. The parent/legal guardian must have a library account in good standing before a minor's card is issued. The parent/legal guardian is responsible for the use of the minor's card including fines, damage, or lost item charges. The parent/legal guardian is responsible for determining upon registration whether an applicant under 18 years of age may use their library card to log onto patron computers with internet access.

### **Library Card Registration & Use**

1. In order to obtain a free Library card, the patron must present one (1) positive means of identification that includes a photo. Examples include a driver's license, federal passport, or a state identification card. If a person does not have a current form of identification, they will also need to provide a piece of mail confirming their address, etc.
2. Patrons under the age of 18 must have a parent or guardian sign the registration form.
3. All patrons who borrow materials must be registered to borrow materials.
4. An ICPL card can only be used by the patron (or designee) to whom the card was issued. Family members may pick up holds for patrons not able to come to the library.
5. ICPL cards are not transferable. Each patron may only have one active library card.
6. ICPL patrons are responsible for all materials borrowed on their card and agree to abide by library lending rules and policies.
7. A schedule of fees related to library use (non-resident fees, lost card fees, etc.) will be set annually by the City of Ishpeming and is available online or by request.
8. Patrons must report lost or stolen ICPL cards to the library immediately. ICPL is not responsible for fraudulent use of an ICPL card if the card is not reported lost or stolen to ICPL staff.
9. All patrons will be charged a fee to replace a lost library card.
10. Cards will be renewed or reissued when the account is in good standing. An account is in good standing when there is less than \$25 in fines and/or fees on the account.
11. ICPL staff reserves the right to require any patron to verify his/her identity upon request.
12. ICPL has contracted with a collection agency to assist in recovering non-returned library materials and unpaid fines. All unresolved library card accounts over \$35.00 will be turned over to Unique Management Services, Inc. and an additional referral fee will be added to the balance.

### **Suspension of Borrowing Privileges**

ICPL borrowing privileges will be suspended for the following reasons:

1. When a patron has **\$25.00** or more in fines and/or fees. **[This is currently \$5.00.]**
2. When a patron's card has expired.
3. When a patron has a bankruptcy case pending and has bills at the library.

## CIRCULATION POLICY

Approved by the Ishpeming Carnegie Public Library Board on 18 August 2022

### I. PURPOSE. The basic purpose of the Ishpeming Carnegie Public Library is four fold:

1. to make materials widely available;
2. to provide maximum use of the materials collection;
3. to facilitate requests for materials; and
4. to provide a uniform policy for the retrieval of overdue materials.

### II. ELIGIBILITY OF USE.

1. Any person with a current library card may obtain service and is eligible to borrow materials.

2. The use of the Library or its services may be denied for due cause, such as a failure to pay penalties, stealing, or destruction of Library property, disturbances of other patrons, or any other objectionable or illegal conduct on the Library premises for as long as the Librarian deems necessary. Any appeals of this ruling may be made in writing or in person to the Library Board.

### III. LIBRARY CARD REGISTRATION.

1. There are three types of registration cards:

- A. Youth (valid to the age of 18)
- B. Adult
- C. Temporary Resident

2. In order to obtain a free Library card, the patron must present one (1) positive means of identification that includes a photo. Examples include a driver's license, federal passport, or a state identification card. If a person does not have a current form of identification, they will also need to provide a piece of mail confirming their address, etc. Patrons under the age of 18 must have a parent or guardian sign the registration card.

3. Library cards expire when there has been no activity on an individual's account for over three (3) years. Upon expiration of the library card, the patron is asked to fill out a new registration card.

4. The library card issued to the patron must be presented each time material is borrowed. There is a replacement charge of two (\$2.00) dollars for lost or destroyed cards. Lost or destroyed cards should be reported promptly, as well as any address or phone change.

#### IV. LOAN PERIODS

1. Books:
  - A. Three (3) weeks for all not new nonfiction and fiction.
    - i. New children's and teen items will be shelved in new children's and teen sections for nine (9) months from purchase date or until space constraints require their removal to not new sections, in which case the oldest items will be moved first.
  - B. Two (2) weeks for fiction and non-fiction in new adult fiction and new adult non-fiction sections
    - i. Items will be shelved in new adult fiction and non-fiction sections for one (1) year from purchase date or until space constraints require their removal to not new sections, in which case the oldest items will be moved first.
  - C. Reference books do not circulate.
  - D. Books may be renewed unless they are on reserve for another patron.
  - E. Extended loans may be granted for a special need or to cover times when a patron will be out of town. The Librarian will determine which books or materials may be taken for extended loans and for how long.
2. Periodicals:
  - A. Current issues do not circulate.
3. Audio-Visual Materials: See separate sections.
4. All materials are renewable at the front desk, over the phone, or on-line, unless there is a hold on the item.

#### V. DVDs AND BLU-RAYS

In order to borrow DVDs or Blu-Rays, the borrower agrees to abide by the following rules:

1. The borrower must be a cardholder of the Ishpeming Carnegie Public Library.
2. There is a loan period of seven (7) days.
3. If returned in the outdoor book return DVDs and Blu-Rays must be placed in the media return slot due to possible damage to the item. If such action is not taken, the borrower is still responsible for the DVD or Blu-Ray until it reaches the front desk and for any damage done to the DVD or Blu-Ray in the drop box.
4. Loss or damage of a DVD or Blu-Ray will result in the billing of the borrower for the full replacement cost. Any physical damage to the cases or contents of any DVD or Blu-Ray that makes it inoperable in whole or in part will result in billing the borrower for the full replacement cost of the DVD or Blu-Ray.
5. The DVDs and Blu-Rays are protected by the copyright laws and may not be copied.

6. The DVDs and Blu-Rays may not be borrowed by anyone who intends to use them for a public performance as set forth in the copyright law.
7. There is a rental fee per DVD and Blu-Ray to checkout. See the most recent City of Ishpeming Fee Schedule for cost.

## VI. AUDIO MATERIALS

1. Music CDs and audiobooks will have a three (3) week circulation time period. They may be renewed.
2. There is no limit on the number of music CDs or audiobooks that may be checked out at one time.
3. If returned in the outdoor book return music CDs and audiobooks must be placed in the media return slot due to possible damage to the item. If such action is not taken, the borrower is still responsible for the item until it reaches the front desk and for any damage done to the item in the drop box.
4. Loss or total damage of audio materials will result in the borrower being billed for the partial (if applicable) or full replacement costs of such materials.

## VII. OVERDUE NOTICES

1. One automated phone call at one and three weeks overdue to remind the patron of overdue materials.
2. Patrons with materials overdue for at least 30 days (then considered lost) will receive a bill in the mail for the replacement cost of the materials. A copy of the bill is kept on file at the Library.
3. Patron accounts with materials considered lost for two (2) weeks (at least 56 days overdue) and with a total replacement cost exceeding \$25.00 are forwarded to Unique Management, our library-specific collections agency, who will conduct skip-tracing and attempt contact via written letters and phone calls prompting the patron to return the items or pay for their replacement.
4. When a patron claims he has returned a book or item, but the Library has no record of its return and cannot locate the book or item on its shelves, a member of the Library staff will explain to the patron that the Library's records show that the book or item has not been returned to the Library, but that the staff will keep looking for it, and ask that the patron do the same. Ask if they could have loaned it to someone and/or to check in places such as under beds and car seats and in closets, etc., as materials do turn up in unusual places. Be sure to note in the patron's account "claimed returned" so any future contacts will be made with that knowledge. The patron should not be charged for the book or other item as long as he is convinced he returned it. He should be given the benefit of the doubt as it is possible that the error was made at the Library. Good will is more valuable than the book. If, however, the patron is a chronic offender, the Librarian can be more persistent, and if she believes the patron has not returned the book, a bill may be sent.

## VIII. FINES

Any patron who borrows materials from the Ishpeming Carnegie Public Library is responsible for returning them in a timely manner and in good condition. If not, the patron will make restitution to the Library by paying for the materials.

1. The following fines will be charged for overdue materials:
  - A. Ten (10¢) cents per day per item
2. Overdue materials must be returned to the Library before any other materials may be checked out. Fines above \$5.00 must be paid before checking out more materials or to use public computers.
3. See the current City of Ishpeming Fee Schedule for damage and replacement fees.
4. Patrons who pay for lost library materials may have the cost of the materials refunded if they are returned at a later time in good condition.

## IX. CONFIDENTIALITY

The Ishpeming Carnegie Public Library Board believes that library patron records are privileged and confidential information. Disclosure of these records, including names, addresses, and telephone numbers, would constitute an invasion of privacy pursuant to the Freedom of Information Act set forth in MCL §15.243(1)(a). Therefore, any person requesting such information will be denied access to library records under this policy.

Enclosed is a copy of the Library Privacy Act.

### 1. Patron Requests

A. A patron must give their name or library card number, either in person or on the telephone, before any information will be given about:

- a. Items checked out.
- b. Items overdue.
- c. Fine information.
- d. Reserves information.

B. When speaking to a family member (including parents) and not to the patron, information about the material should be restricted so as to not reveal the content of the materials. Example: (1) A DVD borrowed is overdue and should be returned. (2) A book that had been reserved is now in and can be picked up.

C. If information is requested by a person other than the patron, the staff should state that they are only permitted to discuss specific information with the patron, no one else.

2. Patron Information

A. Address, phone number, or any other personal information from a patron's record should not be given out.

B. If someone finds a library card, it should be returned to the Library. The Library will see that it is returned to the patron.

C. If someone finds a library card with other personal belongings and wants to return them, the Library is to take the person's phone number and will then contact the patron and have them contact the person who found the card.